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| | <p>Meeting: South East Independent Living Board of Directors (Company No. 08710235)</p> <p>Date: 15th July 2021</p> <p>Venue: Virtual (due to COVID-19)</p> <p>Start: 2.00 pm</p> <p>Board of Directors</p> <p><u>Present:</u> Board Directors: Mary Hope (MH) (Chair) Roger Eastwood (RE) Sheilah Roberts (SR) for Eastbourne Homes Limited</p> <p><u>In Attendance:</u> Staff Gary Hall, Head of Homes First (GH) Ian Fitzpatrick, Managing Director (IF) Paul Jametta, Finance Business Partner (PJ) Paula Leighton, STEPS Service Manager (PL) Jane McCarthy-Penman, Company Secretary (JMP) Ola Owolabi, Deputy Chief Finance Officer (OO) Tim Whelan, Director of Service Delivery (TW)</p> | |
| Item | PROCEDURAL MATTERS | ACTION |
| 1. | <p>Apologies for Absence</p> <p>Homira Javadi (HJ)</p> | Noted |
| 2. | <p>Declarations of Interest</p> <p>In accordance with Section 177 of the Companies Act 2006 and the Articles of Association of the Company, Directors declared their interests as set out below:</p> <p>Mary Hope</p> <ul style="list-style-type: none"> • Board Director of Eastbourne Homes Limited • Caseworker, Wealden CAB • Board Director and Chair, Sussex Housing and Care <p>Roger Eastwood</p> <ul style="list-style-type: none"> • Board Director of Eastbourne Homes Limited • Board Director and Chair at South Essex Homes Limited • Board Director at Eastbourne Housing Investment Company Limited • Board Member – National Federation of ALMOs | |

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| | <ul style="list-style-type: none"> Trustee Rushall Lodge Housing Association <p>Sheilah Roberts</p> <ul style="list-style-type: none"> Board Director of Eastbourne Homes Limited | |
| 3. | <p>Minutes of Previous Meeting of the 6th April 2021</p> <p>Agreed.</p> | Noted |
| 4. | <p>Matters Arising</p> <p>None.</p> | Noted |
| 5. | <p>Financial Performance to 31st March 2021 & 2021 Audit Update</p> <p>The Board noted that the audit of the financial statements for the year ended 31st March 2021 is near completion.</p> <p>Draft financial statements were provided for consideration. It was noted that these could change before the audit is concluded.</p> <p>It was noted that within the accounts, the balance sheet should be signed by the Chair of SEILL. This requires amending.</p> <p>It was noted that the Board were pleased to see a reserve as well as maintaining a good level of service to our customers.</p> <p>Given due regard to Duty 2, Section 172 CA (06) Recommendation and Resolution by the Board: The Board</p> <ul style="list-style-type: none"> Note the company's results for the year ended 31 March 2021. Note the audit progress in respect of the 2020/21 financial statements. | |
| 6. | <p>STEPS Service Q4 & Contract Update</p> <p><i>Confidential – not for publication</i></p> | |
| 7. | <p>Any Other Business</p> <p>None.</p> | Noted |
| Meeting closed at 2.29 pm | | |

Signed: _____ **Position:** _____

Dated: _____