

	<p><b>Meeting: South East Independent Living Board of Directors (Company No. 08710235)</b></p> <p><b>Date: 19<sup>th</sup> August 2021</b></p> <p><b>Venue: Virtual (due to COVID-19)</b></p> <p><b>Start: 10.00 am</b></p> <p><b>Board of Directors</b></p> <p><b><u>Present:</u></b>  <b>Board Directors:</b>  Mary Hope (MH) (Chair)  Roger Eastwood (RE)  Sheilah Roberts (SR) for Eastbourne Homes Limited</p> <p><b><u>In Attendance:</u></b>  <b>Staff</b>  Tayo Adejumo, Project Accountant (TA)  Jane McCarthy-Penman, Company Secretary (JMP)  Ola Owolabi, Deputy Chief Finance Officer (OO)</p> <p><b><u>Observers:</u></b>  Gina Morgan (GM)  Louise Pearce (LP)  Candy Vaughan (CV)</p>	
<b>Item</b>	<b>PROCEDURAL MATTERS</b>	<b>ACTION</b>
1.	<p><b>Apologies for Absence</b></p> <p>Ian Fitzpatrick (IF)  Homira Javadi (HJ)</p>	Noted
2.	<p><b>Declarations of Interest</b></p> <p>In accordance with Section 177 of the Companies Act 2006 and the Articles of Association of the Company, Directors declared their interests as set out below:</p> <p><b>Mary Hope</b></p> <ul style="list-style-type: none"> <li>• Board Director of Eastbourne Homes Limited</li> <li>• Caseworker, Wealden CAB</li> <li>• Board Director and Chair, Sussex Housing and Care</li> </ul> <p><b>Roger Eastwood</b></p> <ul style="list-style-type: none"> <li>• Board Director of Eastbourne Homes Limited</li> <li>• Board Director and Chair at South Essex Homes Limited</li> <li>• Board Director at Eastbourne Housing Investment Company Limited</li> </ul>	

	<ul style="list-style-type: none"> <li>• Board Member – National Federation of ALMOs</li> <li>• Trustee Rushall Lodge Housing Association</li> </ul> <p><b>Sheilah Roberts</b></p> <ul style="list-style-type: none"> <li>• Board Director of Eastbourne Homes Limited</li> </ul>	
3.	<p><b>Report and Financial Statements Year Ended 31<sup>st</sup> March 2021</b></p> <p>The Board considered the draft accounts that were in a position to be signed off, subject to Board approval.</p> <p>It was noted that the External Audit Findings for SEILL had been included in the External Audit Finding for EHL as part of the consolidated group accounts, which will be considered in detail at the EHL Board.</p> <p>The Board noted that it is the responsibility of RSM (External Audit) to provide an opinion on the accounts, and it was noted that they had provided and issued an unqualified set of accounts which were found to be a true and fair view of the state of the company's affairs as of the 31<sup>st</sup> March 2021.</p> <p>One of the areas highlighted in the findings was the issue of 'Going Concern' or 'Non-Going Concern'.</p> <p>The Board considered the opinion of RSM on page 9 of the accounts in line with FRS102.</p> <p>The Board noted that the adjustment related to pensions is an accounting requirement.</p> <p>It was noted that the Balance Sheet on page 14, 2020 Net Assets were £307, 670 and in 2021 they were £297,692.</p> <p>The Board noted the section on Going Concern and confirmed that they were happier with the narrative, following previous discussions that had taken place.</p> <p>It was noted that there were no assets to impair, and the company should end up with a surplus.</p> <p>It was further noted in Note Six, there was a rogue decimal point that needed removing on page 20, before the accounts are signed by the Chair on behalf of the Board.</p> <p>It was agreed that once the accounts had been amended, they would be sent to the Company Secretary, who would email the Chair for confirmation that she is happy to have her signature added to these accounts and submit to RSM for their signing off, before being submitted to Companies House.</p> <p>It was noted that the Letter of Representation had been consolidated within the EHL suite of documents, for the next meeting of the consideration of the consolidated group accounts.</p> <p>The Board noted that there had been no update from ESCC in respect of the contract.</p> <p><b>Given due regard to Duty 2, Section 172 CA (06) Recommendation and Resolution by the Board: The Board</b></p>	

	<ul style="list-style-type: none"> <li>• <b>Agreed to sign off the Report and Financial Accounts, Year Ended 31<sup>st</sup> March 2021 for onward submission to RSM</b></li> </ul>	
4.	<b>Any Other Business</b>  None.	Noted
Meeting closed at 10.18 am		

**Signed:** \_\_\_\_\_ **Position:** \_\_\_\_\_

**Dated:** \_\_\_\_\_