

STRONGER together



Lewes District Council



Working in partnership with Eastbourne Homes

Lewes District Council

Financial Plan 2018/2019



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GENERAL STATISTICS

Population served by Lewes District Council

(Source: Office for National Statistics Census)	2011	97,502
(Source: East Sussex County Council - East Sussex in figures)	2017	103,198
(Source: East Sussex County Council - East Sussex in figures)	2018	104,220
(Source: East Sussex County Council - East Sussex in figures)	2019	105,257

Area covered by Lewes District Council

acres	72,180
hectares	29,211

Density of Population

per acre	2011	1.35
	2017	1.43
	2018	1.44
	2019	1.46
per hectare	2011	3.34
	2017	3.53
	2018	3.57
	2019	3.60

Number of Electors (Source: Lewes District Council register of electors)

December 2015	72,088
December 2016	74,700
December 2017	75,534

Council Tax Base (Band D equivalent)

2016/17	35,797.1
2017/18	36,345.6
2018/19	37,034.0

Council Tax

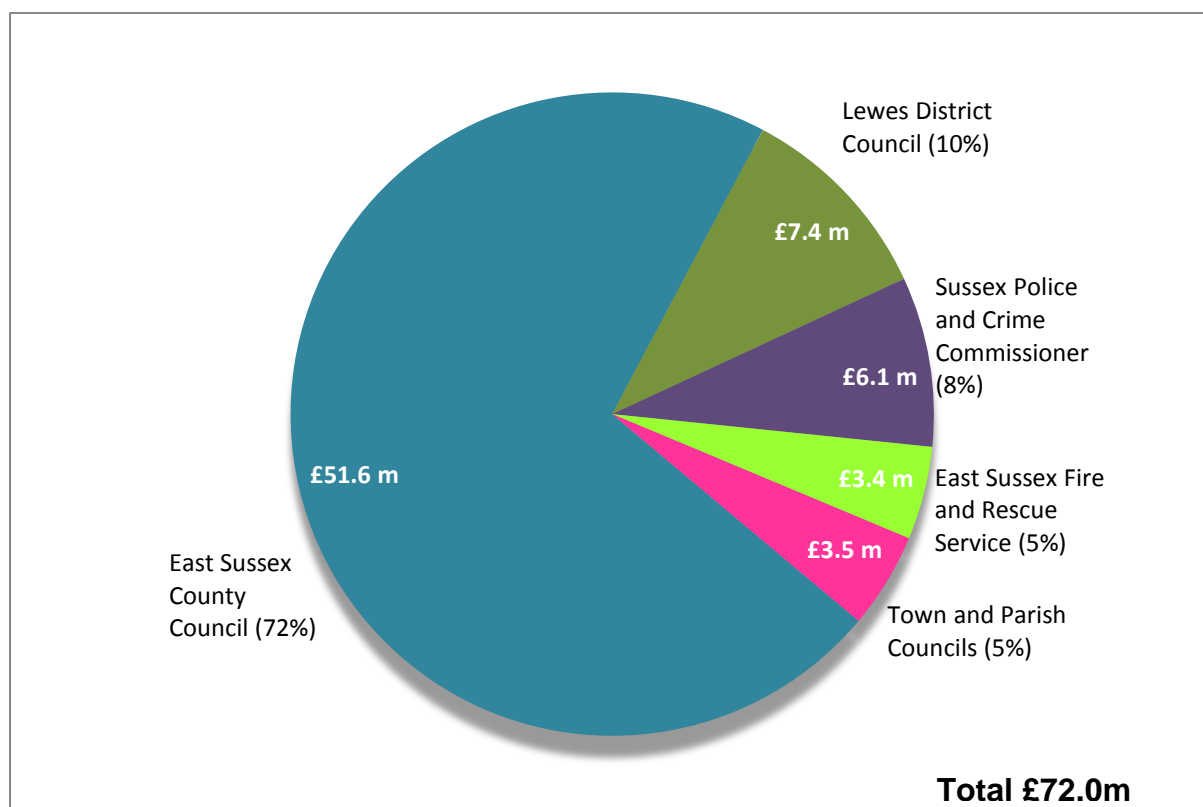
Total Band D (County, Police, Fire, District and average of Parishes)	2016/17	£1,763.93
	2017/18	£1,841.90
	2018/19	£1,944.25

Lewes District Council share of Band D

2016/17	£190.61
2017/18	£195.05
2018/19	£200.84

Your Council Tax Explained 2018/19

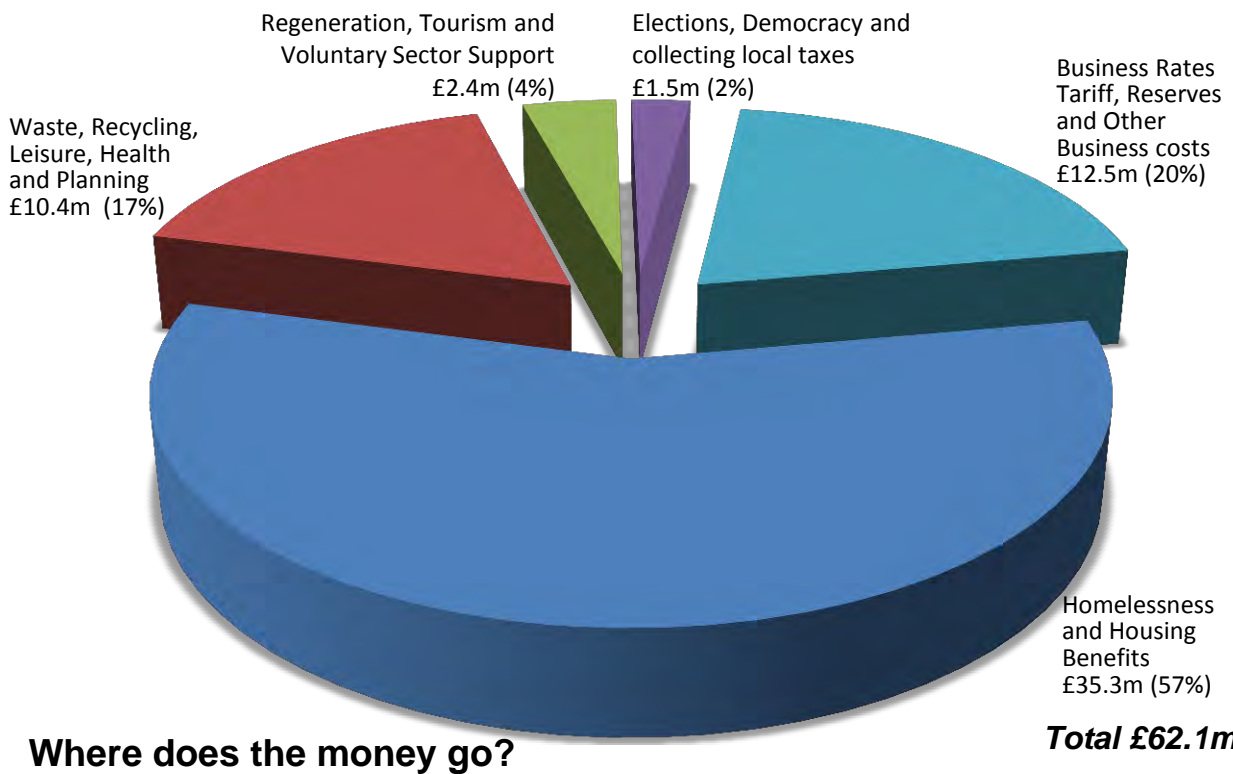
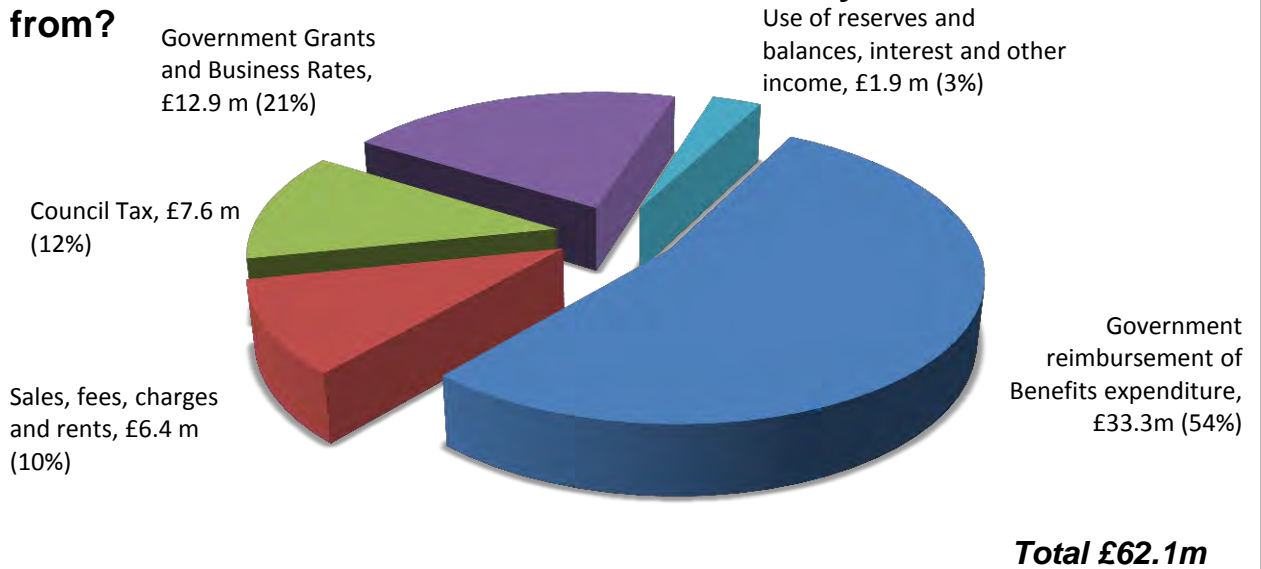
For every £1 you pay in Council Tax:	Precept £m	Precept %	Total for Band D £p	gets £p	<i>per week</i> £p
East Sussex County Council	51.59	72%	1,393.11	0.72	26.79
Lewes District Council	7.44	10%	200.84	0.10	3.86
Sussex Police and Crime Commissioner	6.14	8%	165.91	0.09	3.19
East Sussex Fire and Rescue Service	3.37	5%	91.00	0.05	1.75
Town and Parish Councils	3.46	5%	<u>93.39</u>	0.05	1.80
Total	72.00	100%	1,944.25	1.00	37.39



How Council Tax is Calculated

	2017/18		2018/19	
	Budget	Council Tax Band D	Budget	Council Tax Band D
	£m	£	£m	£
LDC's budget before fees, charges, sales, rent	25.347	697.39	25.116	678.18
Plus net contribution to reserves	1.311	36.08	1.247	33.68
Less income from fees, charges, sales, rents, contributions	-5.769	-158.72	-6.431	-173.65
Lewes District Council net budget	20.889	574.75	19.932	538.21
Less funding from:				
Central Government and Business Rates	-12.979	-357.11	-12.364	-333.86
Previous years' Council Tax	-0.267	-7.33	-0.130	-3.51
Council Tax - Lewes District Council	7.643	210.31	7.438	200.84
PLUS precepts from				
Town and Parish Councils	3.278	90.18	3.459	93.39
East Sussex County Council	47.771	1314.36	51.592	1393.11
Sussex Police and Crime Commissioner	5.594	153.91	6.144	165.91
East Sussex Fire and Rescue Service	3.213	88.40	3.37	91.00
Total Council Tax	67.499	1,857.16	72.003	1,944.25

Where does the Lewes District Council's money come from?



Your total Council Tax bill

	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Barcombe	1,254.39	1,463.45	1,672.52	1,881.58	2,299.71	2,717.84	3,135.97	3,763.16
Chailey	1,252.47	1,461.20	1,669.95	1,878.69	2,296.18	2,713.66	3,131.16	3,757.38
Ditchling	1,270.87	1,482.67	1,694.49	1,906.29	2,329.91	2,753.53	3,177.16	3,812.58
East Chiltington	1,239.42	1,445.98	1,652.56	1,859.12	2,272.26	2,685.39	3,098.54	3,718.24
Falmer	1,226.92	1,431.40	1,635.89	1,840.37	2,249.34	2,658.31	3,067.29	3,680.74
Firle	1,273.89	1,486.20	1,698.52	1,910.83	2,335.46	2,760.09	3,184.72	3,821.66
Glynde/Beddingham	1,261.01	1,471.17	1,681.34	1,891.50	2,311.83	2,732.16	3,152.51	3,783.00
Hamsey	1,268.97	1,480.45	1,691.95	1,903.44	2,326.43	2,749.41	3,172.41	3,806.88
Iford	1,279.25	1,492.46	1,705.67	1,918.87	2,345.28	2,771.70	3,198.12	3,837.74
Kingston	1,296.31	1,512.36	1,728.41	1,944.46	2,376.56	2,808.66	3,240.77	3,888.92
Lewes	1,371.21	1,599.74	1,828.28	2,056.81	2,513.88	2,970.95	3,428.02	4,113.62
Newhaven	1,336.81	1,559.60	1,782.41	2,005.20	2,450.80	2,896.40	3,342.01	4,010.40
Newick	1,254.75	1,463.86	1,672.99	1,882.11	2,300.36	2,718.60	3,136.86	3,764.22
Peacehaven	1,286.63	1,501.07	1,715.51	1,929.94	2,358.81	2,787.69	3,216.57	3,859.88
Piddinghoe	1,272.84	1,484.97	1,697.12	1,909.25	2,333.53	2,757.80	3,182.09	3,818.50
Plumpton	1,278.70	1,491.81	1,704.93	1,918.04	2,344.27	2,770.50	3,196.74	3,836.08
Ringmer	1,255.69	1,464.97	1,674.25	1,883.53	2,302.09	2,720.65	3,139.22	3,767.06
Rodmell	1,258.49	1,468.23	1,677.98	1,887.72	2,307.21	2,726.70	3,146.21	3,775.44
St Ann Without	1,222.31	1,426.02	1,629.74	1,833.45	2,240.88	2,648.31	3,055.76	3,666.90
St John Without	1,222.31	1,426.02	1,629.74	1,833.45	2,240.88	2,648.31	3,055.76	3,666.90
Seaford	1,274.81	1,487.28	1,699.75	1,912.21	2,337.14	2,762.08	3,187.02	3,824.42
Southeast	1,222.31	1,426.02	1,629.74	1,833.45	2,240.88	2,648.31	3,055.76	3,666.90
South Heighton	1,249.88	1,458.19	1,666.50	1,874.81	2,291.43	2,708.06	3,124.69	3,749.62
Streat	1,248.31	1,456.36	1,664.41	1,872.46	2,288.56	2,704.66	3,120.77	3,744.92
Tarring Neville	1,222.31	1,426.02	1,629.74	1,833.45	2,240.88	2,648.31	3,055.76	3,666.90
Telscombe	1,295.52	1,511.43	1,727.36	1,943.27	2,375.11	2,806.94	3,238.79	3,886.54
Westmeston	1,251.60	1,460.19	1,668.80	1,877.39	2,294.59	2,711.78	3,128.99	3,754.78
Wivelsfield	1,271.04	1,482.87	1,694.72	1,906.55	2,330.23	2,753.90	3,177.59	3,813.10

Town and Parish Councils spending over £100,000

	2017/18	2018/19
Lewes Town Council	£	£
Administration and Civic Function Town Hall, All Saints Centre and Malling Community Centre	309,371	290,262
Open Spaces and Allotments	443,204	438,242
Contribution to Reserves	212,081	223,642
Less: income and use of balances	216,130	290,435
Grant from Lewes District Council	(190,870)	(169,090)
Precept	(45,158)	(37,190)
	944,758	1,036,301

	£	£
Newhaven Town Council		
Cemetery, Halls, Grounds and Community Services	275,943	211,485
Administration and Staff	276,451	268,162
Community Partnership	64,400	71,650
Less: income and use of balances	(86,922)	(64,766)
Grant from Lewes District Council	(34,872)	(28,718)
Precept	495,000	457,813

	£	£
Peacehaven Town Council		
Gross expenditure	625,368	680,229
Less: income and use of balances	(186,023)	(222,300)
Grant from Lewes District Council	(35,928)	(29,589)
Precept	403,417	428,340

	£	£
Seaford Town Council		
Finance & General Purposes (includes grants)	443,867	482,876
Community Services	326,136	909,910
Golf Course	898,922	916,425
Contribution to Reserves	120,000	70,217
Less: income and use of balances	(1,109,091)	(1,648,588)
Grant from Lewes District Council	(25,368)	(20,891)
Precept	654,466	709,949

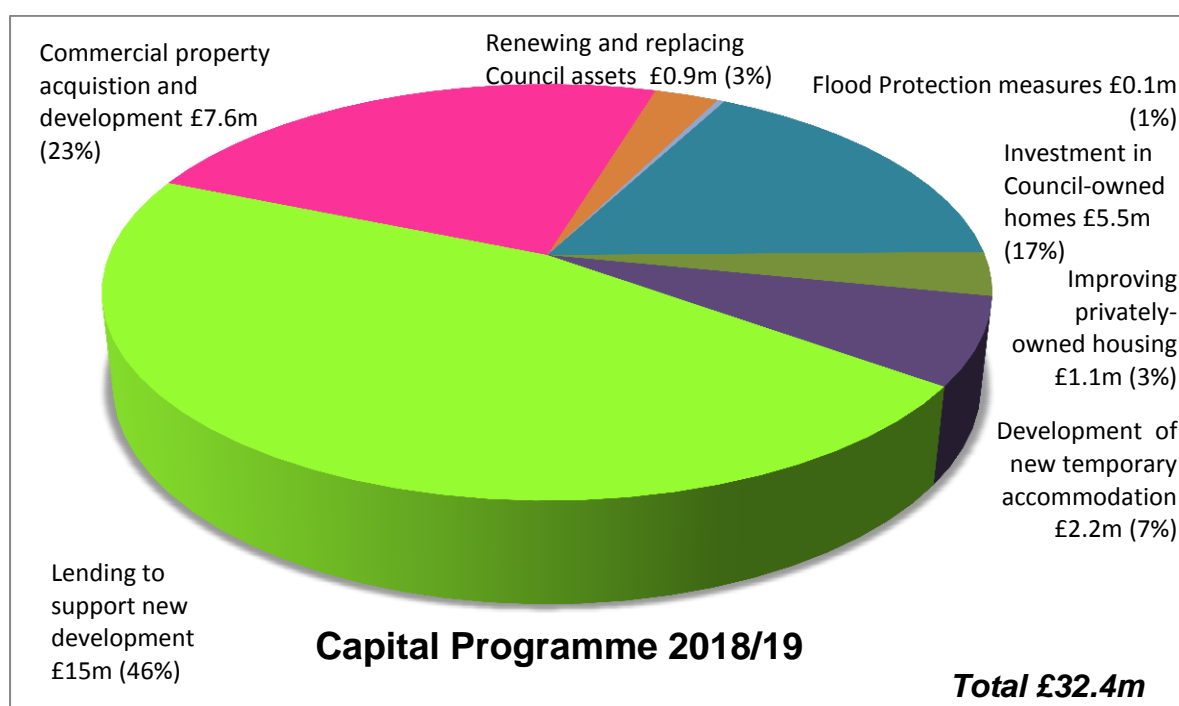
	£	£
Telscombe Town Council		
Policy and Resources	174,450	173,065
Amenities	56,275	62,200
Civic Centre	44,570	44,550
Planning and Highways	22,600	23,800
Less: income and use of balances	(58,091)	(58,716)
Grant from Lewes District Council	(16,572)	(13,647)
Precept	223,232	231,252

Special Expenses for the cost of parks and open spaces

	2017/18 Special Expenses	2018/19 Special Expenses	2017/18 cost per Band D property	2018/19 cost per Band D property
Local area	£	£	£	£
Lewes	345,430	338,830	56.40	55.03
Newhaven	98,890	155,150	27.32	43.47
Telscombe	51,890	53,230	20.83	20.55
Peacehaven	37,510	37,810	8.00	7.83
Seaford	54,060	54,590	5.70	5.62
Ringmer	4,110	4,170	2.19	2.18
Chailey	1,050	1,060	0.81	0.81
Total	592,940	644,840		

Statement of budget changes in estimated expenditure between 2017/18 and 2018/19

2017/18 Net Budget to be funded from Council Tax	£m 7.089
Pay and Price increases	0.188
Increases in Service costs or reductions in Service income	0.662
Increases in Service income or reductions in Service costs	(1.140)
Sub-total	6.799
Changes in Government Grant and Business Rates funding	0.503
Changes in use of reserves, balances and one-off items	0.242
Change in Council Tax/Business Rates returned from previous years	(0.106)
2018/19 Net Budget to be funded from Council Tax	7.438



General Fund Budget				
Medium Term Outlook as at February 2018	Base Year			
	2018/19	2019/20	2020/21	2021/22
	£000	£000	£000	£000
Recurring Net Expenditure	10,777	11,167	10,828	10,978
Pay awards and increments	165	165	165	165
Pension Contributions	37	58	88	88
Inflation on contracts	23	23	23	23
Total Budget Requirement with inflation	11,002	11,413	11,104	11,254
Savings targets (corporate)	(700)	(585)	(126)	(19)
Base contributions to Reserves	865	-	-	-
	11,167	10,828	10,978	11,235
Non-Recurring items				
New Homes Bonus contribution to Strategic Change Reserve	649	490	323	224
Net Budget Requirement	11,816	11,318	11,301	11,459
Council Tax	(7,438)	(7,669)	(7,853)	(8,041)
Council Tax Collection Fund Surplus	(130)	-	-	-
Retained Business Rates	(3,219)	(2,819)	(2,819)	(2,919)
Retained Business Rates Deficit	312	-	-	-
Contribution from Strategic Change Reserve	(312)	-	-	-
Government Grants:				
- Revenue Support	(2)	-	-	-
- New Homes Bonus	(649)	(490)	(323)	(224)
- Housing Benefit & Council Tax Support admin	(378)	(340)	(306)	(275)
Use of General Fund Revenue Balance	0	0	0	0
Sources of Finance	(11,816)	(11,318)	(11,301)	(11,459)
Assumed Council Tax Increase	2.6%	2.6%	1.9%	1.9%
Assumed Increase in Council Tax Base		0.5%	0.5%	0.5%

MEDIUM TERM FINANCE STRATEGY 4 YEAR SAVINGS PLAN

The 2022 Savings Plan	2018/19 £'000	2019/20 £'000	2020/21 £'000	2021/22 £'000	Total £'000
Savings Requirement per MTFS	1,034	585	126	19	1,764
The plan					
Wave Leisure service fee reduction	(104)	(104)	(105)	-	(313)
Phasing out of local Council Tax Reduction Scheme grant to Town and Parish Councils	(30)	(30)	(30)	(30)	(120)
Joint Transformation Programme	(700)	(300)	-	-	(1,000)
Income generation - commercial	(200)	-	-	-	(200)
Income generation - regeneration	-	(200)	-	-	(200)
Total Savings Target	(1,034)	(634)	(135)	(30)	(1,833)
Surplus target over MTFS requirement	0	(49)	(9)	(11)	(69)

Line No.	GENERAL FUND REVENUE BUDGET SUMMARY	2017/18 BUDGET £	2018/19 BUDGET £
	Director of Regeneration and Planning		
1	Assets and Property	(964,000)	(1,370,000)
2	Planning	(741,500)	(694,000)
3	Regeneration	152,800	134,000
4	Salaries and administration	1,897,300	1,783,000
5	Sub-total	344,600	(147,000)
	Director of Service Delivery		
6	Community	109,900	108,000
7	Environmental Health and Licensing	46,400	81,000
8	Housing (General Fund)	(62,700)	10,000
9	Local Taxation	(169,100)	(129,000)
10	Parks and Playing Fields	612,400	674,000
11	Waste and Recycling	2,169,200	2,669,000
12	Salaries and administration	5,477,900	5,381,000
13	Sub-total	8,184,000	8,794,000
14	Director of Tourism		
15	Tourism	153,700	123,000
16	Wave Leisure	509,300	405,000
17	Sub-total	663,000	528,000
	Deputy Chief Executive		
18	Corporate Services	113,700	122,000
19	Democratic Services	354,900	357,000
20	Salaries and administration	4,064,700	4,049,000
21	Sub-total	4,533,300	4,528,000
22	Corporate costs and income	1,009,400	902,000
23	Recharges to the Housing Revenue Account	(3,303,000)	(3,312,000)
24	Reserves used to finance non-recurring expenditure	(539,100)	(291,000)
25	Joint Transformation Programme (JTP) Efficiency Savings Target	(300,000)	(700,000)
26	Recurring Net Expenditure	10,592,200	10,302,000
27	Contributions to Reserves	1,850,100	1,850,000
28	Net Budget Requirement	12,442,300	12,152,000
29	Council Tax (Increase in taxbase plus increase @ 2.6%)	(7,089,200)	(7,438,000)
30	Council Tax Collection Fund Surplus	(266,400)	(130,000)
31	Retained Business Rates	(2,957,500)	(3,454,000)
32	Business Rates Growth - Newhaven Enterprise Zone	-	(101,000)
33	Retained Business Rates Deficit on Collection Fund	554,500	312,000
34	Contribution from Uncommitted Reserve	(554,500)	(312,000)
35	Government Grants:		
36	- Revenue Support	(375,000)	(2,000)
37	- New Homes Bonus	(1,246,700)	(649,000)
38	- Housing Benefit and Council Tax Support administration	(423,500)	(378,000)
39	- Transition Grant	(84,000)	-
40	Sources of Finance	(12,442,300)	(12,152,000)

HOW THE GENERAL FUND REVENUE SERVICES BUDGETS ARE PRESENTED

Each service is shown on a separate page and its revenue budget is presented using a combination of the following day to day expenditure and income headings:

EXPENDITURE HEADINGS

Employees – salaries of staff who directly provide the service, as well as agency and contract staff, together with employer's national insurance contributions and pension contributions.

Premises – land and buildings expenditure such as repairs and maintenance, upkeep of grounds, energy, water, cleaning and business rates.

Transport – Council owned vehicles (like waste and recycling vehicles) and allowances paid to staff

Supplies and Services – operating expenses such as computer software, telephones, postage.

Third Party Payments – contracts with external partners for the delivery of a whole service e.g. to Wave Leisure for the Council's Leisure Centres.

Transfer Payments – payments made by the Council for which no service is received e.g. housing benefits.

INCOME HEADINGS

Sales – of products and materials e.g. at the Tourist Information Centres

Fees and Charges – for services and use of facilities e.g. car parking

Rents – of land and buildings e.g. industrial estates

Government Grants – grants receivable towards specific service expenditure e.g. housing benefits

Non-Government Grants, Reimbursements and Contributions – from external organisations (e.g. other local authorities) towards service specific expenditure

Miscellaneous – other minor items of income which do not fit within any of the classifications above.

Support Services – these services do not relate to one particular Council service but rather to a range of services. Examples are Legal, IT, Finance and Office Accommodation. Individual support services are allocated to Council services in the most appropriate way so that all of the Council's costs are ultimately recorded within one service or another.

NOTE

The Council's budget is prepared from the items listed above so that it can determine its Net Budget Requirement. This is the amount that needs to be financed from Retained Business Rates, Government Grants and the Council Tax.

When the Council completes its year end accounts and certain Government statistical returns, it is required to account for the economic costs of providing its services. This requires the inclusion of prescribed technical accounting adjustments - like charges for the use of assets and pension cost adjustments - which are then reversed out so that the final total reconciles back to the amount of council tax income raised. The Council's service budgets do not include these technical adjustments.

DIRECTOR OF REGENERATION AND PLANNING SUMMARY OF NET SERVICE EXPENDITURE	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Assets and Property			
Car Parking	(452,288)	(409,400)	(490,000)
Depots	134,009	116,000	97,000
Industrial Estates	(727,921)	(668,600)	(668,000)
Investment Property	(479,995)	(672,000)	(910,000)
Office Accommodation	328,259	346,400	316,000
Public Conveniences	227,381	221,700	226,000
Surplus Assets	66,113	101,900	59,000
	(904,442)	(964,000)	(1,370,000)
Planning			
Development Control	(842,618)	(847,200)	(780,000)
Planning Policy	(19,180)	105,700	86,000
	(861,798)	(741,500)	(694,000)
Regeneration			
Business Support	89,606	199,700	201,000
Economic Development	322,474	106,100	96,000
Newhaven Enterprise Centre	(143,540)	(160,000)	(168,000)
Street Naming, Numbering and Closures	8,238	7,000	5,000
	276,778	152,800	134,000
Salaries and Administration			
Assets and Property	475,634	431,000	420,000
Planning	1,055,076	1,233,300	1,134,000
Regeneration	212,859	233,000	229,000
	1,743,569	1,897,300	1,783,000
TOTAL REGENERATION AND PLANNING	254,107	344,600	(147,000)

DIRECTOR OF REGENERATION AND PLANNING CAR PARKING	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Premises	193,936	205,800	226,500
Supplies and Services			
- Car Park Management Contract	239,657	250,000	250,000
- Other Supplies and Services	77,860	60,500	61,300
TOTAL EXPENDITURE	511,453	516,300	537,800
Income			
Fees and Charges	(941,474)	(913,300)	(1,015,500)
Rents	(22,267)	(12,400)	(12,300)
TOTAL INCOME	(963,741)	(925,700)	(1,027,800)
NET INCOME TAKEN TO SUMMARY	(452,288)	(409,400)	(490,000)

Service description

Managing and maintaining 44 car parks across the District - 20 off-street pay and display, 6 off-street permit only, 17 off-street non-chargeable and 1 multi-storey pay and display.

The Council has let a contract for the operational management of the car parks jointly with East Sussex County Council which is responsible for on-street parking within the Lewes district.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget		(409,400)
Premises		
- increase in business rates following national revaluation exercise plus inflation increase		22,300
Fees and Charges		
- additional income from increase in usage	(16,000)	
- additional income from increase in prices	<u>(84,000)</u>	
		(100,000)
Net effect of minor budget variations		(2,900)
2018/19 Budget		(490,000)

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Income taken to Summary (as above)	(452,288)	(409,400)	(490,000)
Expenditure allocations from other Services:			
- Employees	19,000	19,000	19,000
- Overheads	5,000	6,000	6,000
- Support Services	5,000	5,000	5,000
Car Parking cost of service	(423,288)	(379,400)	(460,000)

DIRECTOR OF REGENERATION AND PLANNING DEPOTS	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Premises	129,481	111,800	92,700
Supplies and Services	4,528	4,200	4,300
TOTAL EXPENDITURE	134,009	116,000	97,000
NET EXPENDITURE TAKEN TO SUMMARY	134,009	116,000	97,000

Service description

The Council operates and maintains three depots - one at North Street, Lewes and two at Robinson Road, Newhaven - which are used by the Waste and Recycling Service for the maintenance and storage of vehicles and equipment.

The Council has plans to close the depot at North Street, Lewes during 2018/19.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	116,000
Premises	
- savings from the planned closure of North Street, Lewes	(11,000)
Net effect of minor budget variations	(8,000)
2018/19 Budget	97,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	134,009	116,000	97,000
Expenditure allocations to other General Fund Services	(134,009)	(116,000)	(97,000)

DIRECTOR OF REGENERATION AND PLANNING INDUSTRIAL ESTATES	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Premises	12,826	9,400	10,000
Supplies and Services	11,691	5,500	5,500
TOTAL EXPENDITURE	24,517	14,900	15,500
Income			
Fees and Charges	(104,487)	(11,000)	(11,000)
Rents	(646,774)	(670,800)	(670,800)
Miscellaneous	(1,177)	(1,700)	(1,700)
TOTAL INCOME	(752,438)	(683,500)	(683,500)
NET INCOME TAKEN TO SUMMARY	(727,921)	(668,600)	(668,000)

Service description

Managing industrial land and buildings, including granting leases and carrying out rent reviews, at North Street, Lewes, and at Avis Way, Denton Island, Drove Road and Robinson Road, Newhaven and at Cradle Hill, Seaford.

Budget changes

The are no major changes between the budgets for 2017/18 and 2018/19.

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Income taken to Summary (as above)	(727,921)	(668,600)	(668,000)
Expenditure allocations from other Services:			
- Employees	69,000	48,000	48,000
- Overheads	18,000	16,000	16,000
- Support Services	44,000	33,000	32,000
Industrial Estates cost of service	(596,921)	(571,600)	(572,000)

DIRECTOR OF REGENERATION AND PLANNING INVESTMENT PROPERTY	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Premises	188,307	121,700	108,800
Supplies and Services	55,326	38,400	39,500
TOTAL EXPENDITURE	243,633	160,100	148,300
Income			
Rents	(470,772)	(614,000)	(816,400)
Miscellaneous			
- Photo Voltaic Solar Panel feed-in tariff	(223,026)	(190,000)	(215,000)
- Other	(29,830)	(28,100)	(26,900)
TOTAL INCOME	(723,628)	(832,100)	(1,058,300)
NET INCOME TAKEN TO SUMMARY	(479,995)	(672,000)	(910,000)

Service description

Managing and maintaining the Council's investment properties, including granting leases and carrying out rent reviews. Operation of Solar Panels on council-owned housing, for purpose of reducing tenants' electricity bills and providing Government-backed long-term income stream to Council (Feed-in-Tariffs).

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	(672,000)
Premises	
- reduction in business rates following letting of property	(11,000)
Rents	
- new income streams from commercial business and property	(200,000)
Photo Voltaic Solar Panel feed-in tariff	
- increase to reflect actual performance	(25,000)
Net effect of efficiency savings and minor budget variations	(2,000)
2018/19 Budget	(910,000)

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Income taken to Summary (as above)	(479,995)	(672,000)	(910,000)
Expenditure allocations from other Services:			
- Employees	102,000	85,000	85,000
- Overheads	26,000	28,000	31,000
- Support Services	64,000	46,000	45,000
Investment Property cost of service	(287,995)	(513,000)	(749,000)

DIRECTOR OF REGENERATION AND PLANNING OFFICE ACCOMMODATION	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Premises	233,454	223,700	235,800
Supplies and Services	105,382	132,700	91,200
TOTAL EXPENDITURE	338,836	356,400	327,000
Income			
Miscellaneous			
- Photo Voltaic Solar Panel feed-in tariff	(10,577)	(10,000)	(11,000)
TOTAL INCOME	(10,577)	(10,000)	(11,000)
NET EXPENDITURE TAKEN TO SUMMARY	328,259	346,400	316,000

Service description

This service comprises offices at Southover House, Lewes and at Saxon House, Newhaven. The offices are used to provide services to customers via reception points, telephone, email and the Council's web site, and to accommodate the staff who deliver those services. The costs of office accommodation are recharged to services based on occupation of the buildings.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	346,400
Premises	
- increase in service charge payable to East Sussex Fire for shared use of Saxon House	12,300
Supplies and Services	
- Joint Transformation Programme efficiency savings: shared telephone system	(37,600)
Net effect of minor budget variations	(5,100)
2018/19 Budget	316,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	328,259	346,400	316,000
Expenditure allocations from other Services:			
- Employees	201,000	218,000	214,000
- Overheads	60,000	77,000	68,000
- Support Services	907,000	867,000	860,000
Office Accommodation cost of service	1,496,259	1,508,400	1,458,000
Expenditure allocation to the Housing Revenue Account	(20,000)	(20,000)	(20,000)
Expenditure allocations to other Services	(1,476,259)	(1,488,400)	(1,438,000)
	(1,496,259)	(1,508,400)	(1,458,000)

DIRECTOR OF REGENERATION AND PLANNING PUBLIC CONVENIENCES	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Premises			
- Cleaning Contract	146,394	149,700	154,000
- Other Premises Expenditure	68,718	59,200	59,500
Supplies and Services	12,269	12,800	12,500
TOTAL EXPENDITURE	227,381	221,700	226,000
NET EXPENDITURE TAKEN TO SUMMARY	227,381	221,700	226,000

Service description

Managing and maintaining 16 public conveniences within the District.

Budget changes

There are no major changes between the budgets for 2017/18 and 2018/19.

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	227,381	221,700	226,000
Expenditure allocations from other Services:			
- Employees	11,000	12,000	12,000
- Overheads	3,000	4,000	4,000
Public Conveniences cost of service	241,381	237,700	242,000

DIRECTOR OF REGENERATION AND PLANNING SURPLUS ASSETS	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Premises	68,640	99,700	58,300
Supplies and Services	2,147	2,200	700
TOTAL EXPENDITURE	70,787	101,900	59,000
Income			
Miscellaneous	(4,674)	-	-
TOTAL INCOME	(4,674)	-	-
NET EXPENDITURE TAKEN TO SUMMARY	66,113	101,900	59,000

Service description

Assets that are no longer held for operational purposes, pending sale or redevelopment.

This service includes the buildings at 2 Fisher Street and 4 Fisher Street, Lewes and at Fort Road, Newhaven. All three were previously used for office accommodation.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	101,900
Premises	
- rateable value reduction of 4 Fisher Street, Lewes	(35,000)
Net effect of efficiency savings and minor budget variations	(7,900)
2018/19 Budget	59,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	66,113	101,900	59,000
Expenditure allocations from other Services:			
- Employees	18,000	18,000	18,000
- Overheads	4,000	6,000	6,000
Surplus Assets cost of service	88,113	125,900	83,000
Expenditure allocations to other General Fund Services	(24,000)	(24,000)	(24,000)
Surplus Assets net cost	64,113	101,900	59,000

DIRECTOR OF REGENERATION AND PLANNING DEVELOPMENT CONTROL	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Premises	1,718	-	-
Supplies and Services	106,099	63,900	62,000
TOTAL EXPENDITURE	107,817	63,900	62,000
Income			
Fees and Charges	(526,465)	(439,700)	(434,000)
Non-Government Grants, Reimbursements and Contributions - Reimbursements from the South Downs National Park	(423,970)	(471,400)	(408,000)
TOTAL INCOME	(950,435)	(911,100)	(842,000)
NET INCOME TAKEN TO SUMMARY	(842,618)	(847,200)	(780,000)

Service description

Dealing with planning applications and appeals, handling enquiries and providing advice, and enforcing planning decisions.

The Council acts as agent of the South Downs National Park (SDNP) Authority in respect of planning applications within those parts of the district which fall within the boundaries of the SDNP.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	(847,200)
Income	
- renegotiated management fee for the South Downs National Park	63,400
Net effect of minor budget variations	3,800
2018/19 Budget	(780,000)

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Income taken to Summary (as above)	(842,618)	(847,200)	(780,000)
Expenditure allocations from other Services:			
- Employees	747,000	783,000	774,000
- Overheads	221,377	249,000	220,000
- Support Services	108,000	132,000	130,000
Development Control cost of service	233,759	316,800	344,000

DIRECTOR OF REGENERATION AND PLANNING PLANNING POLICY	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Supplies and Services	52,492	105,700	136,000
TOTAL EXPENDITURE	52,492	105,700	136,000
Income			
Government Grants	(50,000)	-	-
Miscellaneous	(21,672)	-	(50,000)
TOTAL INCOME	(71,672)	-	(50,000)
NET EXPENDITURE TAKEN TO SUMMARY	(19,180)	105,700	86,000

Service description

Preparing, implementing and monitoring the Council's local plan and its local development framework. Contributing to strategic and regional plans and providing planning policy advice, information and research.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	105,700
Supplies and Services	
- removal of one year only budget for Play strategy/Green spaces	(40,000)
- reduction in budget for Local Plan part 2	(25,000)
- one year only budget for Environmental Initiatives fund	50,000
- one year only budget for Local Plan examination	30,000
- Coastal West Sussex & Greater Brighton Partnership Board contribution	<u>15,000</u>
	30,000
Community Infrastructure Levy administration share	(50,000)
Net effect of minor budget variations	300
2018/19 Budget	86,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	(19,180)	105,700	86,000
Expenditure allocations from other Services:			
- Employees	262,960	331,000	327,000
- Overheads	92,000	78,000	82,000
- Support Services	22,000	18,000	18,000
Planning Policy cost of service	357,780	532,700	513,000

DIRECTOR OF REGENERATION AND PLANNING BUSINESS SUPPORT	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Employees	39,646	59,700	59,800
Supplies and Services	72,324	90,000	91,200
Transfer Payments	-	50,000	50,000
TOTAL EXPENDITURE	111,970	199,700	201,000
Income			
Non-Government Grants, Reimbursements and Contributions	(22,364)	-	-
TOTAL INCOME	(22,364)	-	-
NET EXPENDITURE TAKEN TO SUMMARY	89,606	199,700	201,000

Service description

The Council has adopted a local Business Rate Discount Scheme so that it has the ability and the scope to encourage, sustain and improve economic performance.

The Government has approved a new Enterprise Zone in Newhaven, with effect from 1 April 2017 and this budget is used to support its implementation and development.

Budget changes

There are no major changes between the budgets for 2017/18 and 2018/19.

DIRECTOR OF REGENERATION AND PLANNING ECONOMIC DEVELOPMENT	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Supplies and Services	322,474	106,100	96,000
TOTAL EXPENDITURE	322,474	106,100	96,000
NET EXPENDITURE TAKEN TO SUMMARY	322,474	106,100	96,000

Service description

Promoting regeneration and economic development initiatives across the district.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	106,100
Supplies and Services	
- removal of one year only budget for Local Enterprise Apprenticeship Platform	(10,000)
Net effect of minor budget variations	(100)
2018/19 Budget	96,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	322,474	106,100	96,000
Expenditure allocations from other Services:			
- Employees	216,717	178,000	227,000
- Overheads	91,000	69,000	81,000
- Support Services	39,000	1,000	27,000
Economic Development cost of service	669,191	354,100	431,000

DIRECTOR OF REGENERATION AND PLANNING NEWHAVEN ENTERPRISE CENTRE	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Premises	92,421	81,300	73,800
Supplies and Services	193,507	198,700	198,200
TOTAL EXPENDITURE	285,928	280,000	272,000
Income			
Fees and Charges	(92,729)	(100,000)	(100,000)
Rents	(336,739)	(340,000)	(340,000)
TOTAL INCOME	(429,468)	(440,000)	(440,000)
NET INCOME TAKEN TO SUMMARY	(143,540)	(160,000)	(168,000)

Service description

Providing a range of business units for start-up and small enterprises consisting of small furnished incubator units, larger unfurnished business units suitable for office or general business use, and units specifically designed as workshops with direct external access.

The Business Centre is managed for the Council by an independent agent, Regus (formerly Basepoint).

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	(160,000)
Premises	
- reduction in energy costs	(5,000)
Net effect of minor budget variations	(3,000)
2018/19 Budget	(168,000)

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Income taken to Summary (as above)	(143,540)	(160,000)	(168,000)
Expenditure allocations from other Services:			
- Employees	8,000	16,000	16,000
- Overheads	5,000	7,000	7,000
Newhaven Enterprise Centre cost of service	(130,540)	(137,000)	(145,000)

DIRECTOR OF REGENERATION AND PLANNING STREET NAMING, NUMBERING AND CLOSURES	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Premises	14,396	12,000	12,500
TOTAL EXPENDITURE	14,396	12,000	12,500
Income			
Fees and Charges	(6,158)	(5,000)	(7,500)
TOTAL INCOME	(6,158)	(5,000)	(7,500)
NET EXPENDITURE TAKEN TO SUMMARY	8,238	7,000	5,000

Service description

Naming and numbering new developments in the District, providing and maintaining street nameplates, and processing applications to close roads - for example, for Lewes Bonfire.

Budget changes

There are no major changes between the budgets for 2017/18 and 2018/19.

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	8,238	7,000	5,000
Expenditure allocations from other Services:			
- Employees	13,000	13,000	13,000
- Overheads	4,000	4,000	3,000
Street Naming, Numbering and Closures cost of service	25,238	24,000	21,000

DIRECTOR OF REGENERATION AND PLANNING ASSETS AND PROPERTY	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Employees	449,039	383,000	379,800
Transport	13,774	10,500	8,600
Supplies and Services	12,821	37,500	31,600
TOTAL EXPENDITURE	475,634	431,000	420,000
NET EXPENDITURE TAKEN TO SUMMARY	475,634	431,000	420,000

Service description

The salaries and administration costs of the team that delivers the Assets and Property portfolio.

These costs are fully allocated to other services (see below) so that the full cost to the Council of providing individual services (e.g. public conveniences) may be calculated and reported.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	431,000
Employees	
- transfer of fixed monetary pension contribution to Pension Costs service	(8,800)
Net effect of minor budget variations	(2,200)
2018/19 Budget	420,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	475,634	431,000	420,000
Expenditure allocations from other Services:			
- Support Services	86,000	89,000	90,000
Assets and Property cost of service	561,634	520,000	510,000
Expenditure allocations to other Services:			
- General Fund	(497,634)	(463,000)	(453,000)
- Housing Revenue Account	(64,000)	(57,000)	(57,000)
	(561,634)	(520,000)	(510,000)

DIRECTOR OF REGENERATION AND PLANNING PLANNING	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Employees	1,008,088	1,174,000	1,084,200
Transport	43,599	56,400	47,000
Supplies and Services	3,389	2,900	2,800
TOTAL EXPENDITURE	1,055,076	1,233,300	1,134,000
NET EXPENDITURE TAKEN TO SUMMARY	1,055,076	1,233,300	1,134,000

Service description

The salaries and administration costs of the team that delivers the Planning portfolio.

These costs are fully allocated to other services (see below) so that the full cost to the Council of providing individual services (e.g. development control) may be calculated and reported.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget		1,233,300
Employees		
- removal of one year only budget for two fixed-term posts	(66,800)	
- transfer of fixed monetary pension contribution to Pension Costs service	<u>(22,000)</u>	
		(88,800)
Transport		
- reduction in use of leased cars		(10,200)
Net effect of minor budget variations		(300)
2018/19 Budget		1,134,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	1,055,076	1,233,300	1,134,000
Expenditure allocations from other Services:			
- Support Services	79,000	82,000	79,000
Planning cost of service	1,134,076	1,315,300	1,213,000
Expenditure allocations to other General Fund Services	(1,134,076)	(1,315,300)	(1,213,000)

DIRECTOR OF REGENERATION AND PLANNING REGENERATION	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Employees	207,694	227,400	224,200
Transport	2,817	2,700	2,700
Supplies and Services	2,348	2,900	2,100
TOTAL EXPENDITURE	212,859	233,000	229,000
NET EXPENDITURE TAKEN TO SUMMARY	212,859	233,000	229,000

Service description

The salaries and administration costs of the team that delivers the Regeneration portfolio.

These costs are fully allocated to other services (see below) so that the full cost to the Council of providing individual services (e.g. economic development) may be calculated and reported.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	233,000
Employees	
- transfer of fixed monetary pension contribution to Pension Costs service	(6,200)
Net effect of minor budget variations	2,200
2018/19 Budget	229,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	212,859	233,000	229,000
Expenditure allocations from other Services:			
- Support Services	114,000	90,000	87,000
Regeneration cost of service	326,859	323,000	316,000
Expenditure allocations to other General Fund Services	(326,859)	(323,000)	(316,000)

DIRECTOR OF REGENERATION AND PLANNING RESOURCE ANALYSIS	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Employees	1,704,467	1,844,100	1,748,000
Premises	1,150,291	1,074,300	1,031,900
Transport	60,190	69,600	58,300
Supplies and Services	1,274,314	1,114,000	1,084,900
Transfer Payments	-	50,000	50,000
TOTAL EXPENDITURE	4,189,262	4,152,000	3,973,100
Income			
Fees and Charges	(1,671,313)	(1,469,000)	(1,568,000)
Rents	(1,476,552)	(1,637,200)	(1,839,500)
Government Grants	(50,000)	-	-
Non-Government Grants, Reimbursements and Contributions	(446,334)	(471,400)	(408,000)
Miscellaneous	(290,956)	(229,800)	(304,600)
TOTAL INCOME	(3,935,155)	(3,807,400)	(4,120,100)
TOTAL REGENERATION AND PLANNING	254,107	344,600	(147,000)

DIRECTOR OF SERVICE DELIVERY SUMMARY OF NET EXPENDITURE	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Community			
Building Control	(297,170)	(317,300)	(317,000)
Community Safety	23,510	20,000	20,000
Syrian Resettlement Programme	(56,365)	-	-
Town and Parish Council Grants	201,088	171,000	141,000
Travellers Sites	17,089	17,500	17,000
Voluntary Sector Support	212,205	218,700	247,000
	100,357	109,900	108,000
Environmental Health and Licensing			
Animal and Pest Control	19,554	30,400	31,000
Cemeteries	(15,967)	(30,500)	(14,000)
Coast Protection	(22,552)	14,600	18,000
Environmental Protection	15,959	21,300	21,000
Flood Protection	105,449	145,000	145,000
Food Safety	6,066	2,900	3,000
Health and Safety	18,036	10,500	21,000
Licensing	(218,170)	(185,600)	(186,000)
Port Health	1,305	1,500	2,000
Public Health	35,418	36,300	40,000
	(54,902)	46,400	81,000
Housing General Fund Services			
Contribution to the HRA for shared Amenities	163,823	158,500	180,000
Homelessness	88,481	99,200	87,000
Housing Benefit Administration	19,189	80,600	78,000
Housing Benefit Payments and Subsidy	(182,391)	(461,500)	(356,000)
Housing Strategy	(166,003)	60,000	20,000
Private Sector Housing Renewal	(3,916)	500	1,000
	(80,817)	(62,700)	10,000
Local Taxation			
Council Tax Collection	(119,758)	(51,700)	(57,000)
Council Tax Reduction Scheme	(23,657)	15,400	32,000
Non-Domestic Rates Collection	(118,127)	(132,800)	(104,000)
	(261,542)	(169,100)	(129,000)
Parks and Playing Fields			
Parks and Open Spaces	398,469	365,200	411,000
Sports and Playing Fields	253,735	247,200	263,000
	652,204	612,400	674,000
Waste and Recycling			
Recycling	755,136	593,600	1,062,000
Street Cleansing	573,817	529,500	519,000
Vehicle Workshop	344,442	364,500	383,000
Waste Collection	658,698	681,600	705,000
	2,332,093	2,169,200	2,669,000
Salaries and Administration			
Case and Specialist Services	1,197,296	1,256,700	1,233,000
Customer and Neighbourhood Services	1,228,966	1,240,000	1,220,000
Homes First	2,705,719	2,621,000	2,561,000
Waste and Recycling Management	315,336	360,200	367,000
	5,447,317	5,477,900	5,381,000
TOTAL SERVICE DELIVERY	8,134,710	8,184,000	8,794,000

DIRECTOR OF SERVICE DELIVERY BUILDING CONTROL	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Supplies and Services	11,599	11,200	11,500
TOTAL EXPENDITURE	11,599	11,200	11,500
Income			
Fees and Charges	(308,769)	(328,500)	(328,500)
TOTAL INCOME	(308,769)	(328,500)	(328,500)
NET INCOME TAKEN TO SUMMARY	(297,170)	(317,300)	(317,000)

Service description

Providing a statutory service to help ensure that new buildings and alterations and extensions to existing buildings are designed and built to safe, accessible and energy efficient standards which meet national requirements.

Fees are payable for checking building regulation applications and for inspecting work on-site.

Dealing with reports of dangerous structures to ensure public safety.

Budget changes

There are no major changes between the budgets for 2017/18 and 2018/19.

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Income taken to Summary (as above)	(297,170)	(317,300)	(317,000)
Expenditure allocations from other Services:			
- Employees	261,000	217,000	214,000
- Overheads	78,000	67,000	62,000
- Support Services	29,843	25,000	25,000
Building Control cost of service	71,673	(8,300)	(16,000)

DIRECTOR OF SERVICE DELIVERY COMMUNITY SAFETY	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Supplies and Services	49,736	20,000	20,000
TOTAL EXPENDITURE	49,736	20,000	20,000
Income			
Government Grants	(4,250)	-	-
Non-Government Grants, Reimbursements and Contributions - contribution from East Sussex County Council	(21,976)	-	-
TOTAL INCOME	(26,226)	-	-
NET EXPENDITURE TAKEN TO SUMMARY	23,510	20,000	20,000

Service description

Co-ordinating initiatives with the Police, other Councils and other agencies to promote safer communities.

Budget changes

The are no changes between the budgets for 2017/18 and 2018/19.

DIRECTOR OF SERVICE DELIVERY SYRIAN RESETTLEMENT PROGRAMME	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Premises	3,894	-	-
Transport	1,451	-	-
Supplies and Services	20,466	-	-
TOTAL EXPENDITURE	25,811	-	-
Income			
Government Grants	(82,176)	-	-
TOTAL INCOME	(82,176)	-	-
NET INCOME TAKEN TO SUMMARY	(56,365)	-	-

Service description

Participating in and supporting the Government's Syrian Vulnerable People Resettlement Programme.

Budget changes

The Council makes no specific budget provision for this service because the Government provides grant as required to meet all eligible expenditure.

The Council's financial commitment is in the provision of existing officers to deliver the programme, the costs of which are held in other service budgets.

Any grant not spent in one year is transferred into a reserve and carried forward for use in delivering the programme in the following financial year.

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Income taken to Summary (as above)	(56,365)	-	-
Transfer to Reserve	56,365	-	-
Syrian Resettlement Programme cost of service	-	-	-

DIRECTOR OF SERVICE DELIVERY TOWN AND PARISH COUNCIL GRANTS	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Barcombe Parish Council	944	802	660
Chailey Parish Council	1,595	1,356	1,117
Ditchling Parish Council	853	725	597
East Chiltington Parish Council	190	162	132
Falmer Parish Council	30	26	20
Firle Parish Council	635	540	445
Glynde and Beddingham Parish Council	422	359	296
Hamsey Parish Council	768	653	538
Iford Parish Meeting	-	-	-
Kingston Parish Council	115	98	81
Lewes Town Council	53,128	45,159	37,190
Newhaven Town Council	41,026	34,881	28,718
Newick Parish Council	1,751	1,488	1,225
Peacehaven Town Council	42,269	35,929	29,589
Piddinghoe Parish Council	151	128	105
Plumpton Parish Council	632	537	442
Ringmer Parish Council	4,653	3,955	3,257
Rodmell Parish Council	230	196	160
St Ann (without) Parish Meeting	-	-	-
St John (without) Parish Meeting	-	-	-
Seaford Town Council	29,845	25,368	20,891
Southeast Parish Meeting	-	-	-
South Highton Parish Council	2,156	1,833	1,510
Streat Parish Meeting	-	-	-
Tarring Neville Parish Meeting	-	-	-
Telscombe Town Council	19,497	16,572	13,647
Westmeston Parish Council	167	142	117
Wivelsfield Parish Council	31	26	21
	201,088	170,935	140,758
Rounding	-	65	242
NET EXPENDITURE TAKEN TO SUMMARY	201,088	171,000	141,000

Service description

With the introduction of local Council Tax Reduction Schemes (CTRS) on 1 April 2013, Government provided additional funding to District Councils to help offset the impact on council taxes.

The Council has chosen to pass a share of this funding onto Town and Parish Councils to help offset the impact of the CTRS on their council tax amounts. The amount passed on reduces each year to reflect reductions in Lewes District Council's own funding from the Government.

DIRECTOR OF SERVICE DELIVERY TRAVELLERS SITES	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Supplies and Services	17,089	17,500	17,000
NET EXPENDITURE TAKEN TO SUMMARY	17,089	17,500	17,000

Service description

Co-ordinating initiatives with the Police, other Councils and other agencies to promote safer communities.

Budget changes

There are no major changes between the budgets for 2017/18 and 2018/19.

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	17,089	17,500	17,000
Expenditure allocations from other Services:			
- Employees	6,000	6,000	6,000
- Overheads	2,000	2,000	2,000
Travellers Sites cost of service	25,089	25,500	25,000

DIRECTOR OF SERVICE DELIVERY VOLUNTARY SECTOR SUPPORT	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Supplies and Services	-	10,000	-
Transfer Payments			
- Citizens Advice Bureau (CAB)	167,205	167,200	175,500
- 3VA	31,500	28,000	28,000
- Action in Rural Sussex	3,500	3,500	3,500
- Sompriti	10,000	10,000	10,000
- Voluntary organisation(s) for universal credit support	-	-	30,000
TOTAL EXPENDITURE	212,205	218,700	247,000
NET EXPENDITURE TAKEN TO SUMMARY	212,205	218,700	247,000

Service description

Supporting the voluntary sector and community organisations with financial contributions towards their operating costs.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	218,700
Supplies and Services	
- removal of one year only budget for start up costs of a local lottery	(10,000)
Transfer payments	
- additional CAB grant to support specialist benefits and money advice	8,300
- one year only budget to help mitigate the impact of Universal Credit	<u>30,000</u>
	38,300
2018/19 Budget	247,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	212,205	218,700	247,000
Expenditure allocations from other Services:			
- Employees	5,000	8,000	8,000
- Overheads	3,000	3,000	3,000
Voluntary Sector Support cost of service	220,205	229,700	258,000
Expenditure allocation to the Housing Revenue Account	(26,865)	(24,000)	(35,000)
Voluntary Sector Support net cost of service	193,340	205,700	223,000

DIRECTOR OF SERVICE DELIVERY ANIMAL AND PEST CONTROL	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Supplies and Services	27,800	40,900	40,500
TOTAL EXPENDITURE	27,800	40,900	40,500
Income			
Fees and Charges	(8,246)	(10,500)	(9,500)
TOTAL INCOME	(8,246)	(10,500)	(9,500)
NET EXPENDITURE TAKEN TO SUMMARY	19,554	30,400	31,000

Service description

Dealing with stray dogs, dangerous dogs and dog fouling issues, providing animal welfare advice and enforcement, and controlling rats, mice, wasps and other pests.

Budget changes

There are no major changes between the budgets for 2017/18 and 2018/19.

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	19,554	30,400	31,000
Expenditure allocations from other Services:			
- Employees	128,000	136,000	134,000
- Overheads	40,000	50,000	44,000
Animal and Pest Control cost of service	187,554	216,400	209,000

DIRECTOR OF SERVICE DELIVERY CEMETERIES	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Premises			
- Grounds Maintenance Contract	83,553	105,400	108,500
- Other Premises Expenditure	36,357	17,100	18,500
TOTAL EXPENDITURE	119,910	122,500	127,000
Income			
Fees and Charges	(125,267)	(142,300)	(130,300)
Rents	(10,610)	(10,700)	(10,700)
TOTAL INCOME	(135,877)	(153,000)	(141,000)
NET INCOME TAKEN TO SUMMARY	(15,967)	(30,500)	(14,000)

Service description

Managing and maintaining Lewes Cemetery and Seaford Cemetery and maintaining 8 closed churchyards

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget		(30,500)
Fees and Charges		
- reduction in expected number of burials	17,000	
- increase in prices	<u>(5,000)</u>	12,000
Net effect of minor budget variations		4,500
2018/19 Budget		(14,000)

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Income taken to Summary (as above)	(15,967)	(30,500)	(14,000)
Expenditure allocations from other Services:			
- Employees	38,000	38,000	38,000
- Overheads	12,000	12,000	12,000
- Support Services	4,000	4,000	4,000
Cemeteries cost of service	38,033	23,500	40,000

DIRECTOR OF SERVICE DELIVERY COAST PROTECTION	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Premises	-	20,600	20,500
Supplies and Services	7,281	4,700	4,700
TOTAL EXPENDITURE	7,281	25,300	25,200
Income			
Non-Government Grants, Reimbursements and Contributions	(29,833)	(10,700)	(7,200)
TOTAL INCOME	(29,833)	(10,700)	(7,200)
NET EXPENDITURE TAKEN TO SUMMARY	(22,552)	14,600	18,000

Service description

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defences.

Budget changes

There are no major changes between the budgets for 2017/18 and 2018/19.

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	(22,552)	14,600	18,000
Expenditure allocations from other Services:			
- Employees	39,000	36,000	36,000
- Overheads	12,000	11,000	11,000
Coast Protection cost of service	28,448	61,600	65,000

DIRECTOR OF SERVICE DELIVERY ENVIRONMENTAL PROTECTION	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Supplies and Services	20,082	25,200	24,900
TOTAL EXPENDITURE	20,082	25,200	24,900
Income			
Fees and Charges	(4,123)	(3,900)	(3,900)
TOTAL INCOME	(4,123)	(3,900)	(3,900)
NET EXPENDITURE TAKEN TO SUMMARY	15,959	21,300	21,000

Service description

Protecting the environment by carrying out statutory activities and duties including air monitoring, contaminated land and integrated pollution control, together with anti-flytipping and environmental crime.

Budget changes

There are no major changes between the budgets for 2017/18 and 2018/19.

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	15,959	21,300	21,000
Expenditure allocations from other Services:			
- Employees	180,000	169,000	167,000
- Overheads	52,000	48,000	48,000
- Support Services	13,000	10,000	10,000
Environmental Protection cost of service	260,959	248,300	246,000

DIRECTOR OF SERVICE DELIVERY FLOOD PROTECTION	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Premises	-	136,000	136,000
Supplies and Services	8,178	9,000	9,000
Third Party Payment - Environment Agency Levy	97,271	-	-
TOTAL EXPENDITURE	105,449	145,000	145,000
NET EXPENDITURE TAKEN TO SUMMARY	105,449	145,000	145,000

Service description

Protecting inland areas against flooding by preventative work and by working with partners.

During 2016/17 the levy payable to the Environment Agency ceased and the functions previously discharged in return for the levy became the direct responsibility of the Council.

The Council now uses this budget to finance a number of flood protection measures included within the Council's Capital Programme.

Budget changes

There are no changes between the budgets for 2017/18 and 2018/19.

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	105,449	145,000	145,000
Expenditure allocations from other Services:			
- Employees	29,000	26,000	26,000
- Overheads	9,000	8,000	7,000
Flood Protection cost of service	143,449	179,000	178,000

DIRECTOR OF SERVICE DELIVERY FOOD SAFETY	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Supplies and Services	14,958	5,400	5,500
TOTAL EXPENDITURE	14,958	5,400	5,500
Income			
Fees and Charges	(8,892)	(2,500)	(2,500)
TOTAL INCOME	(8,892)	(2,500)	(2,500)
NET EXPENDITURE TAKEN TO SUMMARY	6,066	2,900	3,000

Service description

Protecting public health and reducing the incidence of food poisoning by carrying out regular inspections of food premises, testing food samples, running food hygiene courses and investigating incidents of food poisoning.

Budget changes

There are no major changes between the budgets for 2017/18 and 2018/19.

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	6,066	2,900	3,000
Expenditure allocations from other Services:			
- Employees	123,000	119,000	118,000
- Overheads	35,000	39,000	34,000
Food Safety cost of service	164,066	160,900	155,000

DIRECTOR OF SERVICE DELIVERY HEALTH AND SAFETY	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Supplies and Services	24,036	16,500	27,000
TOTAL EXPENDITURE	24,036	16,500	27,000
Income			
Non-Government Grants, Reimbursements and Contributions	(6,000)	(6,000)	(6,000)
TOTAL INCOME	(6,000)	(6,000)	(6,000)
NET EXPENDITURE TAKEN TO SUMMARY	18,036	10,500	21,000

Service description

Protecting public health by carrying out health and safety at work inspections, investigations of notified incidents, and enforcement work, principally under the Health and Safety at Work Act 1974

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	10,500
Supplies and Services	
- increase in budget to manage public safety at the Lewes Bonfire	10,000
Net effect of minor budget variations	500
2018/19 Budget	21,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	18,036	10,500	21,000
Expenditure allocations from other Services:			
- Employees	82,000	80,000	79,000
- Overheads	23,000	23,000	23,000
- Support Services	6,000	7,000	7,000
Health and Safety cost of service	129,036	120,500	130,000

DIRECTOR OF SERVICE DELIVERY LICENSING	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Supplies and Services	38,256	27,200	27,200
TOTAL EXPENDITURE	38,256	27,200	27,200
Income			
Fees and Charges	(256,426)	(212,800)	(213,200)
TOTAL INCOME	(256,426)	(212,800)	(213,200)
NET INCOME TAKEN TO SUMMARY	(218,170)	(185,600)	(186,000)

Service description

Operating various statutory licensing regimes, for example under the Licensing Act 2003 and the Gambling Act 2005, including alcohol, animal welfare, caravan sites and gambling.
Regulating taxis and minicabs.

Budget changes

There are no major changes between the budgets for 2017/18 and 2018/19.

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Income taken to Summary (as above)	(218,170)	(185,600)	(186,000)
Expenditure allocations from other Services:			
- Employees	175,000	172,000	170,000
- Overheads	49,000	48,000	48,000
- Support Services	19,537	11,000	11,000
Licensing cost of service	25,367	45,400	43,000

DIRECTOR OF SERVICE DELIVERY PORT HEALTH	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Supplies and Services	1,480	1,500	2,000
TOTAL EXPENDITURE	1,480	1,500	2,000
Income	(175)	-	-
TOTAL INCOME	(175)	-	-
NET EXPENDITURE TAKEN TO SUMMARY	1,305	1,500	2,000

Service description

Monitoring and inspecting food imported through Newhaven Port, monitoring water safety and controlling infectious diseases.

Budget changes

There are no major changes between the budgets for 2017/18 and 2018/19.

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	1,305	1,500	2,000
Expenditure allocations from other Services:			
- Employees	14,000	14,000	14,000
- Overheads	4,000	5,000	5,000
Port Health cost of service	19,305	20,500	21,000

DIRECTOR OF SERVICE DELIVERY PUBLIC HEALTH	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Supplies and Services	37,702	40,300	40,000
TOTAL EXPENDITURE	37,702	40,300	40,000
Income			
Fees and Charges	(2,284)	(4,000)	-
TOTAL INCOME	(2,284)	(4,000)	-
NET EXPENDITURE TAKEN TO SUMMARY	35,418	36,300	40,000

Service description

Statutory regulation of public health and hygiene.

Budget changes

There are no major changes between the budgets for 2017/18 and 2018/19.

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	35,418	36,300	40,000
Expenditure allocations from other Services:			
- Employees	56,000	61,000	60,000
- Overheads	16,000	18,000	17,000
Public Health cost of service	107,418	115,300	117,000

DIRECTOR OF SERVICE DELIVERY CONTRIBUTION TO HOUSING REVENUE ACCOUNT	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Amenities Shared by the Whole Community - Contribution to the HRA Grounds Maintenance Contract	163,823	158,500	180,000
NET EXPENDITURE TAKEN TO SUMMARY	163,823	158,500	180,000

Service description

Contribution as required by the Local Government and Housing Act 1989 in respect of recreational land and open spaces in the Housing Revenue Account (HRA) which benefits the wider community.

Budget changes

This budget increases year on year because the sale of council houses into private ownership transfers costs from the Housing Revenue Account into the General Fund.

The budget for 2017/18 was understated by £11,500.

DIRECTOR OF SERVICE DELIVERY HOMELESSNESS	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Premises - Private Sector Leasing	187,518	188,000	188,000
Premises - Other Expenditure	14,127	5,000	5,000
Supplies and Services - Bed & Breakfast Accommodation	229,305	240,000	240,000
Supplies and Services - Other Expenditure	111,259	114,200	352,400
TOTAL EXPENDITURE	542,209	547,200	785,400
Income			
Fees and Charges			
- Bed and Breakfast Reimbursement	(235,178)	(235,000)	(235,400)
- Other Fees and Charges	(14,142)	(15,000)	(15,000)
Rents - Private Sector Leasing	(184,408)	(198,000)	(198,000)
Government Grants	-	-	(250,000)
Non-Government Grants, Reimbursements and Contributions	(20,000)	-	-
TOTAL INCOME	(453,728)	(448,000)	(698,400)
NET EXPENDITURE TAKEN TO SUMMARY	88,481	99,200	87,000

Service description

Providing temporary Bed and Breakfast accommodation while homeless applications are assessed and using property leased from the Private Sector to provide accommodation where housing duty is accepted. Bed and Breakfast costs are recharged to tenants, whose entitlement to housing benefit is assessed on a case by case basis. Private Sector Leasing costs are reimbursed by the rents charged to tenants.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget		99,200
Supplies and Services		
- removal of one year only budget for external support	(11,800)	
- schemes to reduce homelessness (financed by Government grant)	<u>250,000</u>	238,200
Government Grants - specific grants to support reductions in homelessness		(250,000)
Net effect of minor budget variations		(400)
2018/19 Budget		87,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	88,481	99,200	87,000
Expenditure allocations from other Services:			
- Employees	188,000	192,000	190,000
- Overheads	53,000	64,000	55,000
- Support Services	22,000	22,000	22,000
Homelessness cost of service	351,481	377,200	354,000

DIRECTOR OF SERVICE DELIVERY HOUSING BENEFIT ADMINISTRATION	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Supplies and Services	109,635	82,600	79,600
TOTAL EXPENDITURE	109,635	82,600	79,600
Income			
Fees and Charges	(684)	(2,000)	(1,600)
Government Grants	(89,762)	-	-
TOTAL INCOME	(90,446)	(2,000)	(1,600)
NET EXPENDITURE TAKEN TO SUMMARY	19,189	80,600	78,000

Service description

Administering claims for housing benefit from public and private sector tenants and administering claims for council tax reduction from council tax payers. Investigating fraud and irregularity within the system.

The costs of administering claims for council tax reduction are recharged from this service to the separate service for Council Tax Reduction Scheme Administration.

Budget changes

There are no major changes between the budgets for 2017/18 and 2018/19.

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	19,189	80,600	78,000
Expenditure allocations from other Services:			
- Employees	549,000	583,000	576,000
- Overheads	166,000	162,000	167,000
- Support Services	182,000	191,000	188,000
	916,189	1,016,600	1,009,000
Expenditure allocation to Council Tax Reduction Scheme	(309,000)	(315,000)	(310,000)
Housing Benefit Administration cost of service	607,189	701,600	699,000

DIRECTOR OF SERVICE DELIVERY HOUSING BENEFIT PAYMENTS AND SUBSIDY	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Transfer Payments			
- Housing Benefit Payments of Rent Allowances	27,208,789	25,364,000	25,105,000
- Housing Benefit Payments of Non-HRA Rent Rebates	342,631	342,000	246,000
- Housing Benefit Payments of HRA Rent Rebates	8,496,471	8,305,000	8,307,000
	36,047,891	34,011,000	33,658,000
- Net Recovery of Overpaid Housing Benefits	(1,259,713)	(785,000)	(668,000)
TOTAL EXPENDITURE	34,788,178	33,226,000	32,990,000
Income			
Government Grants			
- Housing Benefit Subsidy for Rent Allowances	(26,147,480)	(25,015,000)	(24,824,000)
- Housing Benefit Subsidy for Non-HRA Rent Rebates	(277,696)	(287,000)	(199,000)
- Housing Benefit Subsidy for HRA Rent Rebates	(8,313,842)	(8,209,000)	(8,119,000)
- Discretionary Housing Benefit Subsidy	(165,812)	(142,000)	(169,000)
- Housing Benefit Fraud Grant	(65,739)	(34,500)	(35,000)
TOTAL INCOME	(34,970,569)	(33,687,500)	(33,346,000)
NET INCOME TAKEN TO SUMMARY	(182,391)	(461,500)	(356,000)

Service description

Rent allowance payments to tenants of private landlords and registered social landlords.
Rent rebate payments to tenants of the Council's Housing Revenue Account (HRA) housing stock and to tenants of non-HRA housing stock.
Eligible costs are reimbursed by Government subsidy.
Overpayments to claimants are subject to recovery action.

Budget changes

The changes between the budgets for 2017/18 and 2018/19 are shown in the table above.

Reductions in the values of benefit payments and Government subsidy are consistent with Government policy changes to reduce the cost of the national housing benefit scheme.

DIRECTOR OF SERVICE DELIVERY HOUSING STRATEGY	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Supplies and Services	16,024	60,000	20,000
TOTAL EXPENDITURE	16,024	60,000	20,000
Income			
Government Grants	(180,180)	-	-
Fees and Charges	(1,847)	-	-
TOTAL INCOME	(182,027)	-	-
NET EXPENDITURE TAKEN TO SUMMARY	(166,003)	60,000	20,000

Service description

Reviewing housing needs, preparing the Housing Strategy and the Home Energy Conservation plan, and managing allocations and nominations, the choice based lettings scheme and houses in multiple occupation.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget		60,000
Supplies and Services		
- removal of one year only budget for low cost affordable homes study	(20,000)	
- removal of one year only budget for under occupied rural homes study	(20,000)	
		(40,000)
2018/19 Budget		20,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	(166,003)	60,000	20,000
Expenditure allocations from other Services:			
- Employees	198,000	209,000	182,000
- Overheads	60,000	61,000	54,000
- Support Services	44,000	49,000	48,000
Housing Strategy cost of service	135,997	379,000	304,000

DIRECTOR OF SERVICE DELIVERY PRIVATE SECTOR HOUSING RENEWAL	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Supplies and Services	2,088	2,000	2,000
TOTAL EXPENDITURE	2,088	2,000	2,000
Income			
Fees and Charges	(6,004)	(1,500)	(1,000)
TOTAL INCOME	(6,004)	(1,500)	(1,000)
NET EXPENDITURE TAKEN TO SUMMARY	(3,916)	500	1,000

Service description

Administering capital grants to homeowners for the improvement and repair of private sector dwellings and enforcing housing standards in the private sector.

Budget changes

There are no major changes between the budgets for 2017/18 and 2018/19.

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	(3,916)	500	1,000
Expenditure allocations from other Services:			
- Employees	163,000	180,000	178,000
- Overheads	46,000	54,000	52,000
- Support Services	22,000	37,000	36,000
Private Sector Housing Renewal cost of service	227,084	271,500	267,000

DIRECTOR OF SERVICE DELIVERY COUNCIL TAX COLLECTION	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Supplies and Services	114,504	124,800	113,000
TOTAL EXPENDITURE	114,504	124,800	113,000
Income			
Fees and Charges	(234,262)	(176,500)	(170,000)
TOTAL INCOME	(234,262)	(176,500)	(170,000)
NET INCOME TAKEN TO SUMMARY	(119,758)	(51,700)	(57,000)

Service description

Calculating, billing and collecting all council tax due as levied (precepted) by East Sussex County Council, the Sussex Police and Crime Commissioner, East Sussex Fire Authority, Lewes District Council and the Town and Parish Councils.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	(51,700)
Supplies and Services	
- postage rebate allocated direct to services (no longer held centrally)	(14,300)
Fees and Charges	
- removal of card payments transaction charges (Payments Services Regulations 2017)	6,500
Net effect of minor budget variations	2,500
2018/19 Budget	(57,000)

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Income taken to Summary (as above)	(119,758)	(51,700)	(57,000)
Expenditure allocations from other Services:			
- Employees	285,000	263,000	260,000
- Overheads	86,000	74,000	76,000
- Support Services	139,000	137,000	137,000
Council Tax Collection cost of service	390,242	422,300	416,000

DIRECTOR OF SERVICE DELIVERY COUNCIL TAX REDUCTION SCHEME	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Employees	45,745	63,200	62,200
Supplies and Services	211	200	3,300
Transfer Payments	2,478	39,000	53,500
TOTAL EXPENDITURE	48,434	102,400	119,000
Income			
Non-Government Grants, Reimbursements and Contributions	(72,091)	(87,000)	(87,000)
TOTAL INCOME	(72,091)	(87,000)	(87,000)
NET EXPENDITURE TAKEN TO SUMMARY	(23,657)	15,400	32,000

Service description

This service records the net costs of administering the Council Tax Reduction Scheme (CTRS).

This is carried out as one of the functions of Housing Benefit Administration (HBA) service.

HBA records all the expenditure and income of administering the three services it provides - rent allowances, rent rebates and CTRS - and recharges the cost of administering CTRS to this service.

Recharges are based on a share of the operating costs which is calculated using weighted caseloads.

In addition to the work undertaken within Housing Benefit Administration, the Council has entered into a partnership arrangement with East Sussex County Council (ESCC), East Sussex Fire Authority (ESFA), Sussex Police and Crime Commissioner (SPCC) and the other Districts and Boroughs within East Sussex to educate and support claimants in understanding the impact of changes to the scheme.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	15,400
Supplies and Services - joint review of scheme with Eastbourne Borough Council	3,000
Transfer Payments - increased share of new partnership arrangement	14,500
Net effect of minor budget variations	(900)
2018/19 Budget	32,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	(23,657)	15,400	32,000
Expenditure allocations from other Services:			
- Support Services	1,000	-	-
Expenditure allocation from Housing Benefit Administration	309,000	315,000	310,000
Council Tax Reduction Scheme cost of service	286,343	330,400	342,000

DIRECTOR OF SERVICE DELIVERY NON-DOMESTIC RATES COLLECTION	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Supplies and Services	23,703	7,200	36,000
TOTAL EXPENDITURE	23,703	7,200	36,000
Income			
Fees and Charges	(8,995)	(10,000)	(10,000)
Government Grants	(1,779)	-	-
Non-Government Grants, Reimbursements and Contributions			
- Cost of Collection Allowance	(131,056)	(130,000)	(130,000)
TOTAL INCOME	(141,830)	(140,000)	(140,000)
NET INCOME TAKEN TO SUMMARY	(118,127)	(132,800)	(104,000)

Service description

Calculating, billing and collecting all national non-domestic rates (business rates).

The Government allows a fixed amount of funding to local authorities, the Cost of Collection Allowance, which is distributed through a formula which takes into account the number and rateable value of non-domestic properties within the Lewes district.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	(132,800)
Supplies and Services	
- County wide initiative to maintain and maximise the non-domestic rates base	30,000
Net effect of minor budget variations	(1,200)
2018/19 Budget	(104,000)

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Income taken to Summary (as above)	(118,127)	(132,800)	(104,000)
Expenditure allocations from other Services:			
- Employees	74,000	60,000	59,000
- Overheads	22,000	17,000	17,000
- Support Services	44,000	44,000	43,000
Non-Domestic Rates Collection cost of service	21,873	(11,800)	15,000

DIRECTOR OF SERVICE DELIVERY PARKS AND OPEN SPACES	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Premises			
- Grounds Maintenance Contract	276,974	283,400	323,400
- Other Premises Expenditure	86,787	111,400	111,200
Supplies and Services	80,863	69,200	70,400
TOTAL EXPENDITURE	444,624	464,000	505,000
Income			
Fees and Charges	(30,067)	(63,500)	(59,000)
Government Grants	(6,818)	-	-
Rents	(7,970)	(8,800)	(8,800)
Non-Government Grants, Reimbursements and Contributions	-	(25,200)	(25,200)
Miscellaneous	(1,300)	(1,300)	(1,000)
TOTAL INCOME	(46,155)	(98,800)	(94,000)
NET EXPENDITURE TAKEN TO SUMMARY	398,469	365,200	411,000

Service description

Managing and maintaining parks, open spaces and nature reserves within the District.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	365,200
Premises	
- increased costs of grounds maintenance as planned transfer of ownership of sites to Newhaven Town Council has been delayed	33,200
- grounds maintenance contract inflation	<u>6,800</u>
	40,000
Net effect of minor budget variations	5,800
2018/19 Budget	411,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	398,469	365,200	411,000
Expenditure allocations from other Services:			
- Employees	189,000	206,000	204,000
- Overheads	60,000	77,000	68,000
- Support Services	10,000	9,000	9,000
Parks and Open Spaces cost of service	657,469	657,200	692,000

DIRECTOR OF SERVICE DELIVERY SPORTS AND PLAYING FIELDS	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Premises			
- Grounds Maintenance Contract	281,676	242,300	252,300
- Other Premises Expenditure		37,300	40,600
Supplies and Services	3,251	3,200	3,200
TOTAL EXPENDITURE	284,927	282,800	296,100
Income			
Fees and Charges	(12,409)	(14,500)	(13,000)
Rents	(14,424)	(16,900)	(15,900)
Miscellaneous	(4,359)	(4,200)	(4,200)
TOTAL INCOME	(31,192)	(35,600)	(33,100)
NET EXPENDITURE TAKEN TO SUMMARY	253,735	247,200	263,000

Service description

Managing and maintaining sports and playing fields within the District - for example, football, rugby and cricket pitches.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	247,200
Premises - grounds maintenance contract inflation	7,200
Net effect of minor budget variations	8,600
2018/19 Budget	263,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	253,735	247,200	263,000
Expenditure allocations from other Services:			
- Employees	26,000	24,000	24,000
- Overheads	8,000	8,000	7,000
- Support Services	7,000	7,000	7,000
Sports and Playing Fields cost of service	294,735	286,200	301,000

DIRECTOR OF SERVICE DELIVERY RECYCLING	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Employees	1,050,720	967,600	792,500
Transport	113,672	111,000	103,700
Supplies and Services	151,510	110,500	531,000
TOTAL EXPENDITURE	1,315,902	1,189,100	1,427,200
Income			
Sales	(225,152)	(230,000)	-
Non-Government Grants, Reimbursements and Contributions			
- East Sussex County Council Recycling Credits	(334,614)	(365,000)	(365,000)
Miscellaneous	(1,000)	(500)	(200)
TOTAL INCOME	(560,766)	(595,500)	(365,200)
NET EXPENDITURE TAKEN TO SUMMARY	755,136	593,600	1,062,000

Service description

Collecting items from households and encouraging and promoting recycling throughout the district. In 2018/19 the service is changing to a wheelie bin scheme making it easier for residents to recycle.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	593,600
Employees	
- service changes on introduction of wheelie bin scheme	(175,100)
Supplies and Services	
- removal of one year only budget for food caddy liners	(30,000)
- one year only budget for town centre recycling bins and promotion	10,000
- disposal costs as a result of moving to a co-mingled operation	<u>430,000</u>
	410,000
Sales - new contract for receipt, haulage and recovery of recyclable materials no longer generates income stream for the Council	230,000
Net effect of other budget variations	3,500
2018/19 Budget	1,062,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	755,136	593,600	1,062,000
Expenditure allocations from other Services:			
- Employees	77,376	90,500	78,000
- Overheads	123,173	113,400	101,000
- Depots	48,404	44,000	30,000
- Vehicle Workshop	179,035	239,000	266,000
- Support Services	59,000	67,000	65,000
Recycling cost of service	1,242,124	1,147,500	1,602,000

DIRECTOR OF SERVICE DELIVERY STREET CLEANSING	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Employees	516,206	523,500	517,200
Transport	75,819	71,500	68,400
Supplies and Services	89,542	38,200	39,100
TOTAL EXPENDITURE	681,567	633,200	624,700
Income			
Fees and Charges	(30,050)	(26,000)	(28,000)
TOTAL INCOME	(30,050)	(26,000)	(28,000)
Internal charges to other Lewes District Council services	(77,700)	(77,700)	(77,700)
NET EXPENDITURE TAKEN TO SUMMARY	573,817	529,500	519,000

Service description

Sweeping and removal of litter to comply with section 89 of the Environmental Protection Act.
Emptying of litter and dog bins.

Budget changes

There are no major changes between the budgets for 2017/18 and 2018/19.

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	573,817	529,500	519,000
Expenditure allocations from other Services:			
- Employees	66,100	77,600	75,000
- Overheads	104,500	96,400	97,000
- Depots	9,000	8,000	13,000
- Vehicle Workshop	58,340	98,500	95,000
- Support Services	23,000	28,000	27,000
Street Cleansing cost of service	834,757	838,000	826,000

DIRECTOR OF SERVICE DELIVERY VEHICLE WORKSHOP	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Employees	127,972	163,200	161,100
Transport	182,259	193,800	188,200
Supplies and Services	59,544	54,300	54,500
TOTAL EXPENDITURE	369,775	411,300	403,800
Income			
Fees and Charges	(25,333)	(46,800)	(20,800)
TOTAL INCOME	(25,333)	(46,800)	(20,800)
NET SERVICE EXPENDITURE	344,442	364,500	383,000

Service description

Servicing and maintenance of the Council's fleet of vehicles.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	364,500
Fees and Charges - reduction in income receivable from non LDC work	26,000
Net effect of minor budget variations	(7,500)
2018/19 Budget	383,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	344,442	364,500	383,000
Expenditure allocations from other Services:			
- Employees	63,000	73,900	95,000
- Overheads	101,400	100,800	129,000
- Depots	24,000	20,000	19,000
- Support Services	7,000	8,000	8,000
Vehicle Workshop cost of service	539,842	567,200	634,000
Expenditure allocations to other General Fund Services	(539,842)	(567,200)	(634,000)

DIRECTOR OF SERVICE DELIVERY WASTE COLLECTION	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Employees	944,162	952,600	1,109,100
Transport	156,180	154,700	156,700
Supplies and Services	298,350	307,800	316,400
TOTAL EXPENDITURE	1,398,692	1,415,100	1,582,200
Income			
Sales	(33,000)	(31,000)	(31,000)
Fees and Charges	(650,886)	(643,300)	(796,000)
Non-Government Grants, Reimbursements and Contributions - East Sussex County Council Recycling Credits	(25,408)	(26,000)	(26,000)
TOTAL INCOME	(709,294)	(700,300)	(853,000)
Internal charges to other Lewes District Council services	(30,700)	(33,200)	(24,200)
NET EXPENDITURE TAKEN TO SUMMARY	658,698	681,600	705,000

Service description

Collecting household waste, bulky household items and trade waste for disposal, and collecting food waste for recycling. Trade Waste collection is carried out as a commercial activity.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget		681,600
Employees		
- salary harmonisation project	80,000	
- additional costs to deliver growth in the green waste service	<u>85,000</u>	
		165,000
Fees and Charges - additional income from growth in the green waste service		(135,000)
Net effect of other budget variations		(6,600)
2018/19 Budget		705,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	658,698	681,600	705,000
Expenditure allocations from other Services:			
- Employees	77,100	90,500	80,000
- Overheads	123,000	113,400	103,000
- Depots	23,000	20,000	35,000
- Vehicle Workshop	157,315	222,400	254,000
- Support Services	68,482	77,000	76,000
Waste Collection cost of service	1,107,595	1,204,900	1,253,000

DIRECTOR OF SERVICE DELIVERY CASE AND SPECIALIST SERVICES	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Employees	1,169,658	1,224,100	1,214,600
Transport	17,143	21,000	6,700
Supplies and Services	10,495	11,600	11,700
TOTAL EXPENDITURE	1,197,296	1,256,700	1,233,000
NET EXPENDITURE TAKEN TO SUMMARY	1,197,296	1,256,700	1,233,000

Service description

The salaries and administration costs of the team that is responsible for handling the more complex and specialist customer enquiries in the delivery of comprehensive high quality customer services.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	1,256,700
Transport - reduction in use of leased cars	(14,100)
Net effect of minor budget variations	(9,600)
2018/19 Budget	1,233,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	1,197,296	1,256,700	1,233,000
Expenditure allocations from other Services:			
- Employees	83,312	-	-
- Support Services	505,000	520,000	502,000
Customer and Neighbourhood cost of service	1,785,608	1,776,700	1,735,000
Expenditure allocations to other Services:			
- General Fund	(1,610,608)	(1,597,700)	(1,556,000)
- Housing Revenue Account	(175,000)	(179,000)	(179,000)
	(1,785,608)	(1,776,700)	(1,735,000)

DIRECTOR OF SERVICE DELIVERY CUSTOMER AND NEIGHBOURHOOD SERVICES	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Employees	1,170,482	1,182,600	1,168,800
Transport	36,521	33,200	26,500
Supplies and Services	21,963	24,200	24,700
TOTAL EXPENDITURE	1,228,966	1,240,000	1,220,000
NET EXPENDITURE TAKEN TO SUMMARY	1,228,966	1,240,000	1,220,000

Service description

The salaries and administration costs of the team that is responsible for providing the first point of contact for delivering comprehensive, customer-focused and high quality customer services through the customer contact centre and neighbourhood first.

The more complex and specialist customer enquiries are forwarded to Case and Specialist Services.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	1,240,000
Employees - transfer of fixed monetary pension contribution to Pension Costs service	(25,700)
Net effect of other budget variations	5,700
2018/19 Budget	1,220,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	1,228,966	1,240,000	1,220,000
Expenditure allocations from other Services:			
- Employees	16,484	-	-
- Vehicle Workshop	-	10,700	10,000
- Support Services	303,000	298,300	299,000
Customer and Neighbourhood cost of service	1,548,450	1,549,000	1,529,000
Expenditure allocations to other Services:			
- General Fund	(1,319,450)	(1,327,000)	(1,307,000)
- Housing Revenue Account	(229,000)	(222,000)	(222,000)
	(1,548,450)	(1,549,000)	(1,529,000)

DIRECTOR OF SERVICE DELIVERY HOMES FIRST	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Employees	2,560,636	2,455,200	2,426,400
Transport	118,478	134,400	105,900
Supplies and Services	26,605	31,400	28,700
TOTAL EXPENDITURE	2,705,719	2,621,000	2,561,000
NET EXPENDITURE TAKEN TO SUMMARY	2,705,719	2,621,000	2,561,000

Service description

The Homes First Team is responsible for the delivery and ongoing development of the neighbourhood housing management/property function and the delivery of the housing needs and homelessness function.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget		2,621,000
Employees		
- pay inflation and other payroll changes	24,300	
- transfer of fixed monetary pension contribution to Pension Costs service	<u>(53,100)</u>	(28,800)
Transport - reduction in use of leased cars		(28,500)
Net effect of other budget variations		(2,700)
2018/19 Budget		2,561,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	2,705,719	2,621,000	2,561,000
Expenditure allocations from other Services:			
- Employees	34,235	-	-
- Support Services	548,000	578,000	563,000
Homes First cost of service	3,287,954	3,199,000	3,124,000
Expenditure allocations to other Services:			
- General Fund	(1,461,000)	(1,476,000)	(1,387,000)
- Housing Revenue Account	(1,826,954)	(1,723,000)	(1,737,000)
	(3,287,954)	(3,199,000)	(3,124,000)

DIRECTOR OF SERVICE DELIVERY WASTE AND RECYCLING MANAGEMENT	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Employees	297,565	349,700	345,300
Supplies and Services	17,771	10,500	21,700
TOTAL EXPENDITURE	315,336	360,200	367,000
NET EXPENDITURE TAKEN TO SUMMARY	315,336	360,200	367,000

Service description

The salaries and administration costs of the team that delivers Waste and Recycling services.

These costs are fully allocated to other services (see below) so that the full cost to the Council of providing individual services (e.g. recycling) may be calculated and reported.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	360,200
Supplies and Services	
- annual licence fee for new Webaspx software	10,000
Net effect of minor budget variations	(3,200)
2018/19 Budget	367,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	315,336	360,200	367,000
Expenditure allocations from other Services:			
- Employees	207,000	207,000	202,000
- Overheads	70,450	59,000	62,000
- Support Services	142,586	123,000	121,000
Waste and Recycling Management cost of service	735,372	749,200	752,000
Expenditure allocations to other General Fund Services	(735,372)	(749,200)	(752,000)

DIRECTOR OF SERVICE DELIVERY RESOURCE ANALYSIS	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Employees	7,883,146	7,881,700	7,797,200
Premises	970,886	1,146,500	1,204,000
Transport	701,523	719,600	656,100
Supplies and Services	1,645,286	1,521,300	2,177,000
Third Party Payments	97,271	-	-
Transfer Payments	35,203,949	33,644,700	33,431,500
Amenities Shared by the Whole Community	163,823	158,500	180,000
Less Internal charges to other Lewes District Council services	(108,400)	(110,900)	(101,900)
TOTAL EXPENDITURE	46,557,484	44,961,400	45,343,900
Income			
Sales	(258,152)	(261,000)	(31,000)
Fees and Charges	(1,964,039)	(1,938,600)	(2,037,700)
Rents	(217,412)	(234,400)	(233,400)
Government Grants	(35,335,534)	(33,687,500)	(33,596,000)
Non-Government Grants, Reimbursements and Contributions	(640,978)	(649,900)	(646,400)
Miscellaneous	(6,659)	(6,000)	(5,400)
TOTAL INCOME	(38,422,774)	(36,777,400)	(36,549,900)
TOTAL SERVICE DELIVERY	8,134,710	8,184,000	8,794,000

DIRECTOR OF TOURISM SUMMARY OF NET EXPENDITURE	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Tourism			
Arts Development	7,700	6,500	7,000
Tourism	138,627	147,200	116,000
	146,327	153,700	123,000
Wave Leisure			
Leisure Centres and Swimming Pools	516,202	406,400	301,000
Newhaven Fort	118,669	102,900	104,000
	634,871	509,300	405,000
TOTAL TOURISM	781,198	663,000	528,000

DIRECTOR OF TOURISM ARTS DEVELOPMENT	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Supplies and Services	21,450	19,500	20,000
TOTAL EXPENDITURE	21,450	19,500	20,000
Income			
Fees and Charges	(13,750)	(13,000)	(13,000)
TOTAL INCOME	(13,750)	(13,000)	(13,000)
NET EXPENDITURE TAKEN TO SUMMARY	7,700	6,500	7,000

Service description

Promoting and developing cultural activities in the District and organising the annual Artwave event.

Budget changes

There are no major changes between the budgets for 2017/18 and 2018/19.

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	7,700	6,500	7,000
Expenditure allocations from other Services:			
- Employees	22,000	21,000	21,000
- Overheads	12,000	9,000	9,000
Arts Development cost of service	41,700	36,500	37,000

DIRECTOR OF TOURISM TOURISM	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Employees	107,418	102,600	101,500
Premises	5,549	6,100	6,000
Supplies and Services	106,573	126,100	104,400
Third Party Payments			
- Contribution to Peacehaven Town Council TIC	15,199	15,700	15,700
TOTAL EXPENDITURE	234,739	250,500	227,600
Income			
Sales	(88,896)	(97,600)	(97,600)
Fees and Charges	(7,216)	(5,700)	(14,000)
TOTAL INCOME	(96,112)	(103,300)	(111,600)
NET EXPENDITURE TAKEN TO SUMMARY	138,627	147,200	116,000

Service description

Promoting tourism and public information within the District including the direct provision of Tourist Information Centres (TIC's) in Lewes and Seaford and a contribution towards the provision of a TIC in Peacehaven operated by Peacehaven Town Council.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	147,200
Supplies and Services	
- removal of one year only budget for developing a sustainable Tourism strategy	(30,000)
Net effect of minor budget variations	(1,200)
2018/19 Budget	116,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	138,627	147,200	116,000
Expenditure allocations from other Services:			
- Employees	66,000	44,000	43,000
- Overheads	61,000	43,000	42,000
- Support Services	23,000	26,000	26,000
Tourism cost of service	288,627	260,200	227,000

DIRECTOR OF TOURISM LEISURE CENTRES AND SWIMMING POOLS	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Premises	119,588	134,700	132,300
Third Party Payments - Wave Leisure Trust service fee	417,800	313,000	209,000
Transfer Payments - Lewes Athletic Track	8,839	8,700	8,700
TOTAL EXPENDITURE	546,227	456,400	350,000
Income			
Non-Government Grants, Reimbursements and Contributions			
- contribution from Wave Leisure Trust	-	(20,000)	(20,000)
Miscellaneous			
- Photo Voltaic Solar Panel feed-in tariff	(27,676)	(30,000)	(29,000)
- Other	(2,349)	-	-
TOTAL INCOME	(30,025)	(50,000)	(49,000)
NET EXPENDITURE TAKEN TO SUMMARY	516,202	406,400	301,000

Service description

Providing indoor sports and swimming facilities at Lewes and Peacehaven Leisure Centres, indoor and outdoor sports facilities at Downs Leisure Centre, Seaford and swimming and gym facilities at Seahaven Pool, Newhaven.

Wave Leisure Trust carries out the day to day operation of these facilities under a management agreement with the Council.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	406,400
Third Party Payments - reduction in Wave Leisure Trust service fee	(104,000)
Net effect of minor budget variations	(1,400)
2018/19 Budget	301,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	516,202	406,400	301,000
Expenditure allocations from other Services:			
- Employees	18,000	17,000	17,000
- Overheads	5,000	6,000	6,000
- Support Services	1,000	1,000	1,000
Leisure Centres and Swimming Pools cost of service	540,202	430,400	325,000

DIRECTOR OF TOURISM NEWHAVEN FORT	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Premises	4,130	4,200	4,800
Supplies and Services	43,314	-	-
Third Party Payments			
- Wave Leisure Trust service fee	104,204	104,200	104,200
TOTAL EXPENDITURE	151,648	108,400	109,000
Income			
Rents	(5,479)	(5,500)	(5,000)
Government Grants	(27,150)	-	-
Miscellaneous	(350)	-	-
TOTAL INCOME	(32,979)	(5,500)	(5,000)
NET EXPENDITURE TAKEN TO SUMMARY	118,669	102,900	104,000

Service description

Maintaining and displaying the museum and its exhibits for the education and enjoyment of visitors.

Wave Leisure Trust carries out the day to day operation of this facility under a management agreement with the Council.

Budget changes

There are no major changes between the budgets for 2017/18 and 2018/19.

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	118,669	102,900	104,000
Expenditure allocations from other Services:			
- Employees	4,000	4,000	4,000
- Overheads	1,000	1,000	1,000
Newhaven Fort cost of service	123,669	107,900	109,000

DIRECTOR OF TOURISM RESOURCE ANALYSIS	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Employees	107,418	102,600	101,500
Premises	129,267	145,000	143,100
Supplies and Services	171,337	145,600	124,400
Third Party Payments	537,203	432,900	328,900
Transfer Payments	8,839	8,700	8,700
TOTAL EXPENDITURE	954,064	834,800	706,600
Income			
Sales	(88,896)	(97,600)	(97,600)
Fees and Charges	(20,966)	(18,700)	(27,000)
Rents	(5,479)	(5,500)	(5,000)
Government Grants	(27,150)	-	-
Non-Government Grants, Reimbursements and Contributions	-	(20,000)	(20,000)
Miscellaneous	(30,375)	(30,000)	(29,000)
TOTAL INCOME	(172,866)	(171,800)	(178,600)
TOTAL TOURISM	781,198	663,000	528,000

DEPUTY CHIEF EXECUTIVE SUMMARY OF NET EXPENDITURE	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Corporate Services			
Emergency Planning	22,283	24,000	24,000
Local Land Charges	(59,994)	(85,600)	(77,000)
Organisational Development Programme	777,727	120,300	120,000
Treasury Management and Bank Charges	34,300	55,000	55,000
	774,316	113,700	122,000
Democratic Services			
Democratic Representation	268,125	270,400	283,000
District Council Elections	3,060	8,000	8,000
Registration of Electors	25,231	76,500	66,000
	296,416	354,900	357,000
Salaries and Administration			
Audit and Counter Fraud	248,333	266,000	257,000
Business Planning and Performance	450,921	553,700	516,000
Democratic Services	365,283	368,000	364,000
Financial Services	633,022	650,000	647,000
Human Resources	250,011	254,000	321,000
Information Technology	1,495,166	1,420,000	1,417,000
Legal Services	308,134	423,000	412,000
Staff Recruitment, Training and Welfare	117,882	130,000	115,000
	3,868,752	4,064,700	4,049,000
TOTAL DEPUTY CHIEF EXECUTIVE	4,939,484	4,533,300	4,528,000

DEPUTY CHIEF EXECUTIVE EMERGENCY PLANNING	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Supplies and Services	22,283	24,000	24,000
NET EXPENDITURE TAKEN TO SUMMARY	22,283	24,000	24,000

Service description

Providing the Council's 24 hour response service for emergencies and coordinating the Council's corporate support for emergency planning and business continuity planning.

Budget changes

There are no changes between the budgets for 2017/18 and 2018/19.

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	22,283	24,000	24,000
Expenditure allocations from other Services:			
- Employees	21,000	22,000	22,000
- Overheads	6,000	6,000	6,000
Emergency Planning cost of service	49,283	52,000	52,000

DEPUTY CHIEF EXECUTIVE LOCAL LAND CHARGES	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Supplies and Services	72,623	54,400	63,000
TOTAL EXPENDITURE	72,623	54,400	63,000
Income			
Fees and Charges	(124,954)	(140,000)	(140,000)
Government Grants	(7,663)	-	-
TOTAL INCOME	(132,617)	(140,000)	(140,000)
NET INCOME TAKEN TO SUMMARY	(59,994)	(85,600)	(77,000)

Service description

Maintaining the register of local land charges and dealing with requests for certificates of search and other enquiries.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	(85,600)
Supplies and Services	
- increase in cost of search information provided by East Sussex County Council	8,600
2018/19 Budget	(77,000)

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Income taken to Summary (as above)	(59,994)	(85,600)	(77,000)
Expenditure allocations from other Services:			
- Employees	69,000	69,000	68,000
- Overheads	21,000	23,000	23,000
- Support Services	12,000	12,000	12,000
Local Land Charges cost of service	42,006	18,400	26,000

DEPUTY CHIEF EXECUTIVE ORGANISATIONAL DEVELOPMENT PROGRAMME	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Supplies and Services	777,727	120,300	120,000
NET EXPENDITURE TAKEN TO SUMMARY	777,727	120,300	120,000

Service description

Supporting the Council's continuous development programme to improve services, increase efficiency and release financial savings.

Currently this is driven by the Joint Transformation Programme, a partnership arrangement with Eastbourne Borough Council for sharing management and administrative services.

Budget changes

The are no major changes between the budgets for 2017/18 and 2018/19.

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	777,727	120,300	120,000
Expenditure allocations from other Services:			
- Support Services	132,551	-	-
Organisational Development Programme cost of service	910,278	120,300	120,000
Expenditure allocation to the Housing Revenue Account	(254,000)	(36,000)	(36,000)
Organisational Development Programme net cost	656,278	84,300	84,000

DEPUTY CHIEF EXECUTIVE TREASURY MANAGEMENT AND BANK CHARGES	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Supplies and Services	34,300	55,000	55,000
NET EXPENDITURE TAKEN TO SUMMARY	34,300	55,000	55,000

Service description

Managing the Council's bank accounts and the inflows and outflows of cash including investments and borrowings.

Budget changes

There are no changes between the budgets for 2017/18 and 2018/19.

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	34,300	55,000	55,000
Expenditure allocations from other Services:			
- Support Services	45,000	46,000	46,000
Treasury Management/Bank Charges cost of service	79,300	101,000	101,000
Expenditure allocation to the Housing Revenue Account	(40,000)	(47,000)	(47,000)
Treasury Management/Bank Charges net cost	39,300	54,000	54,000

DEPUTY CHIEF EXECUTIVE DEMOCRATIC REPRESENTATION	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Premises	5,658	7,500	6,200
Transport	6,162	6,700	6,700
Supplies and Services	256,305	256,200	270,100
TOTAL EXPENDITURE	268,125	270,400	283,000
NET EXPENDITURE TAKEN TO SUMMARY	268,125	270,400	283,000

Service description

Providing Councillors with the support they require when undertaking activities on behalf of the Council as locally elected representatives and when representing local interests.

This includes attending Lewes District Council Committee, Cabinet and Council meetings as well as meetings with external organisations.

The budgeted cost of Councillors' allowances in 2018/19 is £211,500 (£203,500 2017/18).

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	270,400
Supplies and Services	
- one year only budget for an Independent Panel review of Members Allowances	5,000
Net effect of minor budget variations	7,600
2018/19 Budget	283,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	268,125	270,400	283,000
Expenditure allocations from other Services:			
- Employees	202,000	178,000	176,000
- Overheads	62,856	59,000	58,000
- Support Services	141,000	164,000	161,000
Democratic Representation cost of service	673,981	671,400	678,000
Expenditure allocation to the Housing Revenue Account	(84,000)	(84,000)	(85,000)
Democratic Representation net cost	589,981	587,400	593,000

DEPUTY CHIEF EXECUTIVE DISTRICT COUNCIL ELECTIONS	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Premises	2,327	2,500	2,500
Supplies and Services	733	5,500	5,500
TOTAL EXPENDITURE	3,060	8,000	8,000
NET EXPENDITURE TAKEN TO SUMMARY	3,060	8,000	8,000

Service description

Administering the election of all 41 councillors to Lewes District Council every 4 years, the next one falls due in May 2019, and administering by-elections as and when vacancies arise.

Acting as agents of external organisations in administering other elections such as Parliamentary, European, County, Sussex Police and Crime Commissioner and Town and Parish Councils.

The additional costs incurred in administering these elections are not included within this budget but are held in separate agency accounts so that they can be reimbursed by the appropriate organisation.

Budget changes

There are no changes between the budgets for 2017/18 and 2018/19.

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	3,060	8,000	8,000
Expenditure allocations from other Services:			
- Employees	65,000	63,000	62,000
- Overheads	20,000	21,000	21,000
Elections cost of service	88,060	92,000	91,000

DEPUTY CHIEF EXECUTIVE REGISTRATION OF ELECTORS	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Employees	8,143	8,000	8,000
Supplies and Services	40,978	69,500	59,000
TOTAL EXPENDITURE	49,121	77,500	67,000
Income			
Sales	(1,756)	(1,000)	(1,000)
Government Grants	(22,134)	-	-
TOTAL INCOME	(23,890)	(1,000)	(1,000)
NET EXPENDITURE TAKEN TO SUMMARY	25,231	76,500	66,000

Service description

Maintaining the register of electors so that all those eligible to vote in elections are able to do so.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget		76,500
Supplies and Services		
- one year only budget for IT system alignment with Eastbourne Council	5,000	
- postage rebate previously held centrally in Corporate Management	<u>(16,000)</u>	
		(11,000)
Net effect of minor budget variations		500
2018/19 Budget		66,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	25,231	76,500	66,000
Expenditure allocations from other Services:			
- Employees	89,000	84,000	83,000
- Overheads	28,000	28,000	27,000
- Support Services	25,000	25,000	25,000
Registration of Electors cost of service	167,231	213,500	201,000

DEPUTY CHIEF EXECUTIVE AUDIT AND COUNTER FRAUD	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Employees	238,323	255,300	247,200
Transport	7,624	7,200	6,700
Supplies and Services	2,386	3,500	3,100
TOTAL EXPENDITURE	248,333	266,000	257,000
NET EXPENDITURE TAKEN TO SUMMARY	248,333	266,000	257,000

Service description

Providing an independent and objective internal audit opinion on the Council's control environment by testing key controls and evaluating their effectiveness.

Managing the Council's counter fraud arrangements.

Budget changes

The are no major changes between the budgets for 2017/18 and 2018/19.

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	248,333	266,000	257,000
Expenditure allocations from other Services:			
- Support Services	36,359	39,000	38,000
Audit and Counter Fraud cost of service	284,692	305,000	295,000
Expenditure allocations to other Services:			
- General Fund	(253,692)	(272,000)	(262,000)
- Housing Revenue Account	(31,000)	(33,000)	(33,000)
	(284,692)	(305,000)	(295,000)

DEPUTY CHIEF EXECUTIVE BUSINESS PLANNING AND PERFORMANCE	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Employees	366,958	397,400	354,300
Transport	2,128	4,400	-
Supplies and Services	81,835	151,900	161,700
TOTAL EXPENDITURE	450,921	553,700	516,000
NET EXPENDITURE TAKEN TO SUMMARY	450,921	553,700	516,000

Service description

Setting corporate strategies and priorities and ensuring that services and projects are aligned with the Council Plan and with strategic objectives shared with Eastbourne Borough Council. Ensuring effective systems to manage, monitor and report on delivery of services, programmes and projects including performance against corporate objectives. Engaging with customers and the community and supporting the voluntary sector.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget		553,700
Employees		
- removal of one year only post	(38,000)	
- transfer of fixed monetary pension contribution to Pension Costs service	<u>(10,000)</u>	
		(48,000)
Transport		
- reduction in use of leased cars		(4,000)
Supplies and Services		
- one year only budget for events to promote equality and diversity		10,000
Net effect of minor budget variations		4,300
2018/19 Budget		516,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	450,921	553,700	516,000
Expenditure allocations from other Services:			
- Employees	93,062	-	-
- Support Services	73,372	73,400	71,000
Business Planning and Performance cost of service	617,355	627,100	587,000
Expenditure allocations to other Services:			
- General Fund	(405,490)	(439,100)	(414,000)
- Housing Revenue Account	(211,865)	(188,000)	(173,000)
	(617,355)	(627,100)	(587,000)

DEPUTY CHIEF EXECUTIVE DEMOCRATIC SERVICES	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Employees	360,240	362,800	358,600
Transport	1,740	1,800	1,800
Supplies and Services	3,303	3,400	3,600
TOTAL EXPENDITURE	365,283	368,000	364,000
NET EXPENDITURE TAKEN TO SUMMARY	365,283	368,000	364,000

Service description

Supporting the Council's 41 elected councillors and the Chair of Council.
Administration of Committee, Cabinet and Council meetings, the registration of electors, all elections, the local land charges service and the printing and design unit.

Budget changes

There are no major changes between the budgets for 2017/18 and 2018/19.

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	365,283	368,000	364,000
Expenditure allocations from other Services:			
- Employees	34,517	-	-
- Support Services	116,056	118,000	115,000
Democratic Services cost of service	515,856	486,000	479,000
Expenditure allocations to other General Fund Services	(515,856)	(486,000)	(479,000)

DEPUTY CHIEF EXECUTIVE FINANCIAL SERVICES	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Employees	602,276	604,200	600,800
Transport	3,970	4,300	1,100
Supplies and Services	31,751	46,500	50,100
TOTAL EXPENDITURE	637,997	655,000	652,000
Income			
Miscellaneous	(4,975)	(5,000)	(5,000)
TOTAL INCOME	(4,975)	(5,000)	(5,000)
NET EXPENDITURE TAKEN TO SUMMARY	633,022	650,000	647,000

Service description

Providing accountancy and insurance services, processing income and collecting debts, paying external customers and suppliers, paying staff and Councillors.

Budget changes

The are no major changes between the budgets for 2017/18 and 2018/19.

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	633,022	650,000	647,000
Expenditure allocations from other Services:			
- Employees	8,000	5,000	5,000
- Overheads	2,000	1,000	1,000
- Support Services	193,035	193,000	188,000
Financial Services cost of service	836,057	849,000	841,000
Expenditure allocations to other Services:			
- General Fund	(648,057)	(655,000)	(647,000)
- Housing Revenue Account	(188,000)	(194,000)	(194,000)
	(836,057)	(849,000)	(841,000)

DEPUTY CHIEF EXECUTIVE HUMAN RESOURCES	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Third Party Payments	250,011	254,000	321,000
TOTAL EXPENDITURE	250,011	254,000	321,000
NET EXPENDITURE TAKEN TO SUMMARY	250,011	254,000	321,000

Service description

On 1 April 2015 the Council entered into a shared service arrangement with Eastbourne Borough Council for the provision of a shared Human Resources service.

The arrangement requires that Eastbourne Borough Council employs all the staff and bears all the costs of providing the shared service and recharges Lewes District Council for its use of the service.

The service provided by Eastbourne includes the recruitment and development of employees, ensuring compliance with the law, and developing and maintaining the Council's employment policies and procedures.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	254,000
Third Party Payments	
- budget transfer from Corporate Management following restructure	67,000
2018/19 Budget	321,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	250,011	254,000	321,000
Expenditure allocations from other Services:			
- Support Services	93,471	46,000	45,000
Human Resources cost of service	343,482	300,000	366,000
Expenditure allocations to other Services	(343,482)	(300,000)	(366,000)

DEPUTY CHIEF EXECUTIVE INFORMATION TECHNOLOGY	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Employees	523,942	330,000	330,000
Transport	1,280	-	-
Third Party Payments	133,333	330,000	330,000
Supplies and Services	873,295	797,100	757,000
TOTAL EXPENDITURE	1,531,850	1,457,100	1,417,000
Income			
Non-Government Grants, Reimbursements and Contributions	(36,684)	(37,100)	-
TOTAL INCOME	(36,684)	(37,100)	-
NET EXPENDITURE TAKEN TO SUMMARY	1,495,166	1,420,000	1,417,000

Service description

Managing the development, installation and maintenance of the Council's computer hardware and software systems, including the Council's web site, which support the delivery of services to the public. The service is delivered partly by employees and partly by an external provider, Sopra Steria.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	1,420,000
Supplies and Services	
- Joint Transformation Programme efficiency savings	(40,100)
Non-Government Grants, Reimbursements and Contributions	
- end of recharges to other authorities for joint use of LDC-hosted finance system (Agresso) following implementation of shared finance system with Eastbourne Borough Council	37,100
2018/19 Budget	1,417,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	1,495,166	1,420,000	1,417,000
Expenditure allocations from other Services:			
- Employees	77,519	-	-
- Support Services	140,866	120,000	120,000
Information Technology cost of service	1,713,551	1,540,000	1,537,000
Expenditure allocation to the Housing Revenue Account	(82,000)	(82,000)	(82,000)
Expenditure allocations to other Services	(1,631,551)	(1,462,000)	(1,455,000)
	(1,713,551)	(1,544,000)	(1,537,000)

DEPUTY CHIEF EXECUTIVE LEGAL SERVICES	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Employees	731,562	716,300	717,000
Transport	7,263	7,300	2,300
Supplies and Services	44,639	42,800	42,700
TOTAL EXPENDITURE	783,464	766,400	762,000
Income			
Fees and Charges	(37,032)	(77,900)	(77,500)
TOTAL INCOME	(37,032)	(77,900)	(77,500)
Internal charges to other Lewes District Council services	(72,705)	(10,000)	(10,000)
Shared service charges to Eastbourne Borough Council	(365,593)	(255,500)	(262,500)
NET EXPENDITURE TAKEN TO SUMMARY	308,134	423,000	412,000

Service description

On 1 April 2015 the Council entered into a shared service arrangement with Eastbourne Borough Council for the provision of a shared Legal service.

The arrangement requires that Lewes District Council employs all the staff and bears all the costs of providing the shared service and recharges Eastbourne Borough Council for its use of the service.

The service provided by Lewes comprises legal advice and services to both Councils to ensure that each acts in accordance with the law.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	423,000
Transport - reduction in use of leased cars	(5,000)
Net effect of minor budget variations	(6,000)
2018/19 Budget	412,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	308,134	423,000	412,000
Expenditure allocations from other Services:			
- Support Services	107,898	104,000	101,000
Transfer to Reserve	100,000	-	-
Legal Service cost of service	516,032	527,000	513,000
Expenditure allocations to other Services:			
- General Fund	(427,032)	(442,000)	(428,000)
- Housing Revenue Account	(89,000)	(85,000)	(85,000)
	(516,032)	(527,000)	(513,000)

DEPUTY CHIEF EXECUTIVE STAFF RECRUITMENT, TRAINING AND WELFARE	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Employees	89,741	121,000	106,000
Transport	3,599	6,000	6,000
Supplies and Services	24,542	3,000	3,000
TOTAL EXPENDITURE	117,882	130,000	115,000
NET EXPENDITURE TAKEN TO SUMMARY	117,882	130,000	115,000

Service description

Recruiting staff and investing in the training and welfare of the Council's workforce.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget

130,000

Employees

- Joint Transformation Programme efficiency saving

(15,000)

2018/19 Budget

115,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	117,882	130,000	115,000
Expenditure allocations to other Services	(117,882)	(130,000)	(115,000)

DEPUTY CHIEF EXECUTIVE RESOURCE ANALYSIS	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Employees	2,921,185	2,795,000	2,721,900
Premises	7,985	10,000	8,700
Transport	33,766	37,700	24,600
Supplies and Services	2,266,700	1,633,100	1,617,800
Third Party Payments	383,344	584,000	651,000
Internal charges to other Lewes District Council services	(72,705)	(10,000)	(10,000)
Shared service charges to Eastbourne Borough Council	(365,593)	(255,500)	(262,500)
TOTAL EXPENDITURE	5,174,682	4,794,300	4,751,500
Income			
Sales	(1,756)	(1,000)	(1,000)
Fees and Charges	(161,986)	(217,900)	(217,500)
Government Grants	(29,797)	-	-
Non-Government Grants, Reimbursements and Contributions	(36,684)	(37,100)	-
Miscellaneous	(4,975)	(5,000)	(5,000)
TOTAL INCOME	(235,198)	(261,000)	(223,500)
TOTAL DEPUTY CHIEF EXECUTIVE	4,939,484	4,533,300	4,528,000

CORPORATE COSTS AND INCOME SUMMARY OF NET EXPENDITURE	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Capital Financing Costs	277,540	406,600	200,000
Corporate Efficiency Savings	-	(300,000)	(300,000)
Corporate Management	966,513	680,800	524,000
Interest and Investment Income	(203,120)	(200,000)	(200,000)
Pension Costs	77,420	229,000	569,000
Service Priorities	-	193,000	109,000
TOTAL CORPORATE COSTS AND INCOME	1,118,353	1,009,400	902,000

CORPORATE COSTS AND INCOME CAPITAL FINANCING COSTS	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
External Interest Payable	13,594	20,000	20,000
Provision for the Repayment of Debt	263,946	177,000	180,000
Capital and Investment Financing	-	209,600	-
NET EXPENDITURE TAKEN TO SUMMARY	277,540	406,600	200,000

Service description

Interest payable on monies held by the Council (e.g. Section 106 contributions) and sums set aside for the repayment of debt.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	406,600
Provision for the Repayment of Debt - minor increase	3,000
Capital and Investment Financing	
- new budget introduced in 2017/18 but not used so removed and replaced with other sources of capital financing (e.g. use of reserves)	(209,600)
2018/19 Budget	200,000

CORPORATE COSTS AND INCOME CORPORATE EFFICIENCY SAVINGS	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure Reductions			
Provision for Efficiency Savings - Phase 1	-	(300,000)	(300,000)
Provision for Efficiency Savings - Phase 2	-	(300,000)	(600,000)
Provision for Efficiency Savings - Phase 3	-	-	(100,000)
	-	(600,000)	(1,000,000)
Less shown separately on the General Fund Revenue Budget Summary as Joint Transformation Programme (JTP) Efficiency Savings Target	-	300,000	700,000
NET EXPENDITURE REDUCTIONS TAKEN TO SUMMARY	-	(300,000)	(300,000)

Service description

In order to meet annual reductions in Government grant without reducing front line services to its taxpayers the Council has chosen to make financial savings in the costs of providing its services. Achieving financial savings comes mainly from making efficiencies in operating costs through the Joint Transformation Programme (JTP) with Eastbourne Borough Council.

Where efficiency savings have been achieved they are built into the service budgets for 2018/19 but where they have yet to be achieved the balance is held here or on the General Fund Revenue Budget Summary as Joint Transformation Programme (JTP) Efficiency Savings Target.

Efficiency savings achieved in 2016/17 are included in the actual figures shown within individual services.

CORPORATE COSTS AND INCOME CORPORATE MANAGEMENT	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Employees	848,516	509,800	428,300
Transport	472	6,700	2,100
Supplies and Services	191,412	174,300	103,600
TOTAL EXPENDITURE	1,040,400	690,800	534,000
Income			
Sales	(24,777)	(10,000)	(10,000)
Miscellaneous	(49,110)	-	-
TOTAL INCOME	(73,887)	(10,000)	(10,000)
NET EXPENDITURE TAKEN TO SUMMARY	966,513	680,800	524,000

Service description

Providing the infrastructure that allows services to be provided, whether by the Council or not, and the information required for public accountability.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	680,800
Employees	
- budget transfer to Human Resources following restructure	(67,000)
- transfer of fixed monetary pension contribution to Pension Costs service	(12,100)
	(79,100)
Transport - reduction in use of leased cars	(4,600)
Supplies and Services	
- removal of one year only budget for developing procurement	(60,000)
- reduction in annual external audit fee	(10,000)
- postage rebate allocated direct to services (no longer held corporately)	20,000
- other efficiency savings	(18,000)
	(68,000)
Net effect of minor changes	(5,100)
2018/19 Budget	524,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	966,513	680,800	524,000
Expenditure Allocations from other Services:			
- Support Services	1,012,626	879,100	908,000
Corporate Management cost of service	1,979,139	1,559,900	1,432,000
Expenditure Allocations to other Services:			
- General Fund	(872,507)	(319,000)	(306,000)
- Housing Revenue Account	(228,000)	(244,000)	(217,000)
Corporate Management net cost of service	878,632	996,900	909,000

CORPORATE COSTS AND INCOME INTEREST AND INVESTMENT INCOME	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Income			
External Interest and Investment Income Receivable	(124,846)	(105,300)	(101,500)
Net Interest Receivable from the Housing Revenue Account	(78,274)	(94,700)	(98,500)
NET INCOME TAKEN TO SUMMARY	(203,120)	(200,000)	(200,000)

Service description

Income and interest earned from investing cash balances externally and from internal loans made to the Housing Revenue Account.

Budget changes

There are no major changes between the budgets for 2017/18 and 2018/19.

CORPORATE COSTS AND INCOME PENSION COSTS	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Employees			
- Unfunded Pensions Contribution	77,420	79,000	74,000
- Fixed Monetary Pensions Contribution	151,700	442,000	495,000
- less amounts recovered through salary budgets	(151,700)	(292,000)	-
NET EXPENDITURE TAKEN TO SUMMARY	77,420	229,000	569,000

Service description

Unfunded Pensions Contribution is a payment to the East Sussex Pension Fund to meet the cost of past service pensions payable to former employees.

Fixed Monetary Pension Contribution is a payment to the East Sussex Pension Fund determined by the fund actuary, Hymans Robertson LLP, as part of the triennial valuation.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	229,000
Unfunded Pensions - minor reduction	(5,000)
Fixed Monetary Pension Contribution	
- annual increase as advised by the pension fund actuary	53,000
- following the transfer of Lewes District Council staff to Eastbourne Borough Council it is no longer appropriate to recover this cost through an overhead to salary budgets	292,000
2018/19 Budget	569,000

GENERAL FUND MEMORANDUM FIGURES FOR EXTERNAL REPORTING

These memorandum figures represent the Council's General Fund cost of providing this service and they are used for the completion of Government statistical returns and for other external reporting requirements (e.g. comparative information with other local authorities).

	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Net Expenditure taken to Summary (as above)	77,420	229,000	569,000
Expenditure allocation to the Housing Revenue Account	(26,000)	(69,000)	(146,000)
Pension Costs net cost	51,420	160,000	423,000

CORPORATE COSTS AND INCOME SERVICE PRIORITIES	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Contribution to Service Priorities	-	109,000	109,000
Transition expenditure	-	84,000	-
NET EXPENDITURE TAKEN TO SUMMARY	-	193,000	109,000

Service description

Contribution to Service Priorities provides a fund to support new initiatives that may arise during the course of the financial year.

Budget changes

The main changes between the budgets for 2017/18 and 2018/19 are as follows:

2017/18 Budget	193,000
Transition expenditure - budget removed to match removal of Government Grant	(84,000)
2018/19 Budget	109,000

CORPORATE COSTS AND INCOME RESOURCE ANALYSIS	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Expenditure			
Employees	925,936	738,800	997,300
Transport	472	6,700	2,100
Supplies and Services	191,412	367,300	212,600
Capital Financing Costs	277,540	406,600	200,000
Efficiency Savings	-	(300,000)	(300,000)
TOTAL EXPENDITURE	1,395,360	1,219,400	1,112,000
Income			
Sales	(73,887)	(10,000)	(10,000)
Interest and Investment Income	(124,846)	(105,300)	(101,500)
TOTAL INCOME	(198,733)	(115,300)	(111,500)
Net Interest Receivable from the Housing Revenue Account	(78,274)	(94,700)	(98,500)
TOTAL CORPORATE COSTS AND INCOME	1,118,353	1,009,400	902,000

TAXATION AND NON-SPECIFIC GRANTS - SUMMARY OF NET INCOME	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Council Tax Income	(6,823,300)	(7,089,200)	(7,438,000)
Council Tax Surplus	(172,400)	(266,400)	(130,000)
Retained Business Rates Income	(3,278,177)	(2,957,500)	(3,454,000)
Business Rates Growth - Newhaven Enterprise Zone	-	-	(101,000)
Government Grants	(3,187,884)	(2,129,200)	(1,029,000)
TOTAL TAXATION AND NON-SPECIFIC GRANTS	(13,461,761)	(12,442,300)	(12,152,000)

TAXATION AND NON-SPECIFIC GRANT INCOME - COUNCIL TAX INCOME	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Lewes District Council Precept on the Collection Fund	(6,823,300)	(7,089,200)	(7,438,000)
Lewes District Council share of Collection Fund Surplus	(172,400)	(266,400)	(130,000)
NET INCOME TAKEN TO SUMMARY	(6,995,700)	(7,355,600)	(7,568,000)

TAXATION AND NON-SPECIFIC GRANT INCOME - RETAINED BUSINESS RATES INCOME	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Lewes District Council share of Business Rates yield	(10,333,682)	(9,814,300)	(9,686,000)
Less Tariff payment set by Government:	7,399,244	7,305,000	7,508,000
	(2,934,438)	(2,509,300)	(2,178,000)
Add Government Section 31 Grants:			
- Small Business Rate Relief	(531,698)	(770,800)	(906,000)
- Small Business Rate Relief: Threshold change	(13,821)	(200,000)	(359,000)
- Small Business Rate Relief: Multiplier cap	(35,568)	(166,200)	(207,000)
- Newhaven Enterprise Zone qualifying relief	-	-	(166,000)
- Local Discretionary Scheme	-	-	(40,000)
- Other Rate Reliefs	-	(8,600)	(26,000)
- Less Tariff adjustment	-	109,700	156,000
	(581,087)	(1,035,900)	(1,548,000)
Total Retained Business Rates before levy	(3,515,525)	(3,545,200)	(3,726,000)
Levy payment to East Sussex Business Rates Pool	472,888	587,700	544,000
Share of levy payment returned to Lewes District Council	(235,540)	-	(272,000)
TOTAL RETAINED BUSINESS RATES INCOME	(3,278,177)	(2,957,500)	(3,454,000)

The methodology for determining how much of the total business rates generated in the Lewes District is retained locally is set out below.

Total estimated business rates income collectable and credited to the Collection Fund	(26,646,000)
Less allowance for impairment	2,197,000
Less payment to General Fund for collecting Non-Domestic Rates	134,000
Less payment to General Fund for growth in Newhaven Enterprise Zone	101,000
Estimated business rates available for distribution	(24,214,000)

Distributed to:	% Share	
Central Government	50	(12,107,000)
Lewes District Council	40	(9,686,000)
East Sussex County Council	9	(2,179,000)
East Sussex Fire Authority	1	(242,000)
	100	(24,214,000)

Calculation of Levy payable to the East Sussex Business Rates Pool

Lewes District Council share of Business Rates yield	(9,686,000)
50% share of Small Business Rate Relief	(1,003,000)
Localism Relief	(64,000)
	(10,753,000)
Less tariff set by Government	7,508,000
	(3,245,000)
Less business rates baseline funding for LDC as assessed by Government	2,157,000
Excess subject to Levy	(1,088,000)
Levy at 50% payable to East Sussex Business Rates Pool	544,000

TAXATION AND NON-SPECIFIC GRANT INCOME - RETAINED BUSINESS RATES INCOME	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Newhaven Enterprise Zone - business rates growth	-	-	(101,000)

Newhaven Enterprise Zone was established on 1 April 2017. The Council retains all business rates growth compared with the baseline set by Government when the EZ started, for re-investment in the local economy.

TAXATION AND NON-SPECIFIC GRANT INCOME - GOVERNMENT GRANTS	2016/17 ACTUAL £	2017/18 BUDGET £	2018/19 BUDGET £
Revenue Support Grant	(995,015)	(375,000)	(2,000)
New Homes Bonus	(1,596,601)	(1,246,700)	(649,000)
Housing Benefit Administration Grant	(445,729)	(423,500)	(378,000)
Transition Grant	(83,951)	(84,000)	-
Section 31 and Other Minor Grants	(66,588)	-	-
TOTAL GOVERNMENT GRANTS	(3,187,884)	(2,129,200)	(1,029,000)

GENERAL FUND REVENUE BUDGET 2018/19 - GROSS EXPENDITURE AND INCOME ANALYSIS	Gross Expenditure £	Gross Income £	Net Expenditure £
Director of Regeneration and Planning			
Car Parking	537,800	(1,027,800)	(490,000)
Depots	97,000	-	97,000
Industrial Estates	15,500	(683,500)	(668,000)
Investment Property	148,300	(1,058,300)	(910,000)
Office Accommodation	327,000	(11,000)	316,000
Public Conveniences	226,000	-	226,000
Surplus Assets	59,000	-	59,000
Development Control	62,000	(842,000)	(780,000)
Planning Policy	136,000	(50,000)	86,000
Business Support	201,000	-	201,000
Economic Development	96,000	-	96,000
Newhaven Enterprise Centre	272,000	(440,000)	(168,000)
Street Naming, Numbering and Closures	12,500	(7,500)	5,000
Assets and Property Salaries and Administration	420,000	-	420,000
Planning Salaries and Administration	1,134,000	-	1,134,000
Regeneration Salaries and Administration	229,000	-	229,000
	3,973,100	(4,120,100)	(147,000)
Director of Service Delivery			
Building Control	11,500	(328,500)	(317,000)
Community Safety	20,000	-	20,000
Town and Parish Council Grants	141,000	-	141,000
Travellers Sites	17,000	-	17,000
Voluntary Sector Support	247,000	-	247,000
Animal and Pest Control	40,500	(9,500)	31,000
Cemeteries	127,000	(141,000)	(14,000)
Coast Protection	25,200	(7,200)	18,000
Environmental Protection	24,900	(3,900)	21,000
Flood Protection	145,000	-	145,000
Food Safety	5,500	(2,500)	3,000
Health and Safety	27,000	(6,000)	21,000
Licensing	27,200	(213,200)	(186,000)
Port Health	2,000	-	2,000
Public Health	40,000	-	40,000
Contribution to the HRA for shared Amenities	180,000	-	180,000
Homelessness	785,400	(698,400)	87,000
Housing Benefit Administration	79,600	(1,600)	78,000
Housing Benefit Payments and Subsidy	32,990,000	(33,346,000)	(356,000)
Housing Strategy	20,000	-	20,000
Private Sector Housing Renewal	2,000	(1,000)	1,000
Council Tax Collection	113,000	(170,000)	(57,000)
Council Tax Reduction Scheme	119,000	(87,000)	32,000
Non-Domestic Rates Collection	36,000	(140,000)	(104,000)
Parks and Open Spaces	505,000	(94,000)	411,000
Sports and Playing Fields	296,100	(33,100)	263,000
Recycling	1,427,200	(365,200)	1,062,000
Street Cleansing	547,000	(28,000)	519,000
Vehicle Workshop	403,800	(20,800)	383,000
Waste Collection	1,558,000	(853,000)	705,000
Case and Specialist Services Salaries and Admin.	1,233,000	-	1,233,000
Customer & Neighbourhood Services Salaries&Admin.	1,220,000	-	1,220,000
Homes First Salaries and Administration	2,561,000	-	2,561,000
Waste and Recycling Salaries and Administration	367,000	-	367,000
	45,343,900	(36,549,900)	8,794,000
Carried Forward	49,317,000	(40,670,000)	8,647,000

GENERAL FUND REVENUE BUDGET 2018/19 - GROSS EXPENDITURE AND INCOME ANALYSIS	Gross Expenditure £	Gross Income £	Net Expenditure £
Brought Forward	49,317,000	(40,670,000)	8,647,000
Director of Tourism			
Arts Development	20,000	(13,000)	7,000
Tourism	227,600	(111,600)	116,000
Leisure Centres and Swimming Pools	350,000	(49,000)	301,000
Newhaven Fort	109,000	(5,000)	104,000
	706,600	(178,600)	528,000
Deputy Chief Executive			
Emergency Planning	24,000	-	24,000
Local Land Charges	63,000	(140,000)	(77,000)
Organisational Development Programme	120,000	-	120,000
Treasury Management and Bank Charges	55,000	-	55,000
Democratic Representation	283,000	-	283,000
District Council Elections	8,000	-	8,000
Registration of Electors	67,000	(1,000)	66,000
Audit and Counter Fraud	257,000	-	257,000
Business Planning and Performance	516,000	-	516,000
Democratic Services	364,000	-	364,000
Financial Services	652,000	(5,000)	647,000
Human Resources	321,000	-	321,000
Information Technology	1,417,000	-	1,417,000
Legal Services	489,500	(77,500)	412,000
Staff Recruitment, Training and Welfare	115,000	-	115,000
	4,751,500	(223,500)	4,528,000
Corporate Costs and Income			
Capital Financing Costs	200,000	-	200,000
Corporate Efficiency Savings	(300,000)	-	(300,000)
Corporate Management	534,000	(10,000)	524,000
Interest and Investment Income	(98,500)	(101,500)	(200,000)
Pension Costs	569,000	-	569,000
Service Priorities	109,000	-	109,000
	1,013,500	(111,500)	902,000
Recharges to the Housing Revenue Account	(3,312,000)	-	(3,312,000)
Reserves used to finance non-recurring expenditure	(291,000)	-	(291,000)
Joint Transformation Programme Efficiency Savings	(700,000)	-	(700,000)
Recurring Cost of Services	51,485,600	(41,183,600)	10,302,000
Contributions to Reserves	1,850,000	-	1,850,000
Net Budget Requirement	53,335,600	(41,183,600)	12,152,000
Sources of Finance			
Retained Business Rates Income	-	(3,555,000)	(3,555,000)
Government Grants	-	(1,029,000)	(1,029,000)
Transfer from Collection Fund - Council Tax Surplus	-	(130,000)	(130,000)
	-	(4,714,000)	(4,714,000)
TOTAL GROSS EXPENDITURE AND GROSS INCOME	53,335,600	(45,897,600)	7,438,000
Lewes District Council Tax Requirement			(7,438,000)

COUNCIL TAX PRECEPT REQUIREMENTS	Council Tax Precepts			Band D Council Tax		
	2017/18 £	2018/19 £	Change £	2017/18 £	2018/19 £	Change £
Lewes District Council (LDC)						
LDC Council Tax Requirement	7,089,200	7,438,000	348,800	195.05	200.84	5.79
Add Town and Parish Councils	3,277,664	3,458,649	180,985	90.18	93.39	3.21
Total Lewes District Council	10,366,864	10,896,649	529,785	285.23	294.23	9.00
East Sussex County Council	47,771,203	51,592,436	3,821,233	1,314.36	1,393.11	78.75
East Sussex Fire Authority	3,212,951	3,370,094	157,143	88.40	91.00	2.60
Sussex Police & Crime Commissioner	5,593,951	6,144,311	550,360	153.91	165.91	12.00
TOTAL COUNCIL TAX PRECEPT	66,944,969	72,003,490	5,058,521	1,841.90	1,944.25	102.35
Special Expenses*						
LDC Council Tax Requirement	7,089,200	7,438,000	348,800	195.05	200.84	5.79
Less: Total amount to be charged	(592,940)	(644,840)	(51,900)	(16.31)	(17.41)	(1.09)
Council Tax to be levied on all LDC	6,496,260	6,793,160	296,900	178.74	183.43	4.70
Band D taxbase and increase				36,345.6	37,034.0	688.4
- percentage increase						1.89%

TOWN AND PARISH COUNCILS
- COUNCIL TAX PRECEPTS, BAND D TAXBASE AND BAND D COUNCIL TAX

2017/18 COUNCIL TAX PRECEPT £	2017/18 BAND D TAX BASE number	2017/18 BAND D COUNCIL TAX £	TOWN / PARISH	2018/19 COUNCIL TAX PRECEPT £	2018/19 BAND D TAX BASE number	2018/19 BAND D COUNCIL TAX £
30,524	628.4	48.57	Barcombe	31,293	650.2	48.13
54,915	1,298.0	42.31	Chailey	58,024	1,306.1	44.43
82,639	1,138.5	72.59	Ditchling	83,695	1,149.0	72.84
4,817	194.4	24.78	East Chiltington	4,900	190.9	25.67
500	70.0	7.14	Falmer	500	72.3	6.92
9,696	120.8	80.26	Firle	9,696	125.3	77.38
10,632	183.5	57.94	Glynde and Beddingham	10,954	188.7	58.05
17,226	247.7	69.54	Hamsey	17,518	250.3	69.99
0	93.3	0.00	Iford	7,748	90.7	85.42
47,903	427.5	112.05	Kingston	48,000	432.4	111.01
944,758	6,124.6	154.26	Lewes	1,036,301	6,156.7	168.32
495,000	3,619.8	136.75	Newhaven	457,813	3,568.9	128.28
53,906	1,079.6	49.93	Newick	55,000	1,130.4	48.66
403,417	4,686.6	86.08	Peacehaven	428,340	4,831.2	88.66
10,194	131.7	77.40	Piddinghoe	10,089	133.1	75.80
54,963	661.9	83.04	Plumpton	56,504	668.0	84.59
89,362	1,872.9	47.71	Ringmer	91,399	1,908.5	47.89
10,344	215.2	48.07	Rodmell	11,614	214.0	54.27
0	40.4	0.00	St Ann Without	0	40.5	0.00
0	28.7	0.00	St John Without	0	31.9	0.00
654,466	9,483.8	69.01	Seaford	709,949	9,706.6	73.14
0	23.4	0.00	Southease	0	23.4	0.00
11,010	282.5	38.97	South Heighton	11,340	274.2	41.36
3,301	79.6	41.47	Streat	3,355	86.0	39.01
0	10.2	0.00	Tarring Neville	0	10.2	0.00
223,232	2,491.5	89.60	Telscombe	231,252	2,590.5	89.27
6,859	158.4	43.30	Westmeston	7,000	159.3	43.94
58,000	952.7	60.88	Wivelsfield	76,365	1,044.7	73.10
3,277,664	36,345.6	90.18		3,458,649	37,034.0	93.39
		(average)				(average)

SPECIAL EXPENSES

At its meeting on 19 February 2018 the Council resolved that the expenses included in its budget for 2018/19 as set out below be approved as Special Expenses chargeable to the residents of each of the following Town and Parish areas:

Town / Parish area	Special Expenses £	Band D Tax Base number	Band D council tax £
Chailey	1,060	1,306.1	0.81
Lewes	338,830	6,156.7	55.03
Newhaven	155,150	3,568.9	43.47
Peacehaven	37,810	4,831.2	7.83
Ringmer	4,170	1,908.5	2.18
Seaford	54,590	9,706.6	5.62
Telscombe	53,230	2,590.5	20.55
	644,840	37,034.0	17.42

A Council is able to designate as Special Expenses the costs that it incurs on services in certain areas of its district where the same service is provided in another area of the district by one or more Town or Parish Councils. These are separated from general expenses and charged only to taxpayers in the areas to which they relate. The Council has resolved to designate the cost of managing and maintaining parks and open spaces as Special Expenses.

As a result of Special Expenses the Lewes District Council share of Band D council tax is adjusted down by £17.41 for all Town and Parish areas. The Special Expenses amount shown in the table above is then allocated to each of the Town and Parish areas to which it relates.

The Lewes District Council Band D council tax for each part of the Council's area is therefore:

Town / Parish area	Lewes District Council Band D £	Adjustment £	Special Expenses £	Final LDC Band D £
Barcombe	200.84	(17.42)	0.00	183.42
Chailey	200.84	(17.42)	0.81	184.23
Ditchling	200.84	(17.42)	0.00	183.42
East Chiltington	200.84	(17.42)	0.00	183.42
Falmer	200.84	(17.42)	0.00	183.42
Firle	200.84	(17.42)	0.00	183.42
Glynde and Beddingham	200.84	(17.42)	0.00	183.42
Hamsey	200.84	(17.42)	0.00	183.42
Iford	200.84	(17.42)	0.00	183.42
Kingston	200.84	(17.42)	0.00	183.42
Lewes	200.84	(17.42)	55.03	238.45
Newhaven	200.84	(17.42)	43.47	226.89
Newick	200.84	(17.42)	0.00	183.42
Peacehaven	200.84	(17.42)	7.83	191.24
Piddinghoe	200.84	(17.42)	0.00	183.42
Plumpton	200.84	(17.42)	0.00	183.42
Ringmer	200.84	(17.42)	2.18	185.60
Rodmell	200.84	(17.42)	0.00	183.42
St Anne Without	200.84	(17.42)	0.00	183.42
St John Without	200.84	(17.42)	0.00	183.42
Seaford	200.84	(17.42)	5.62	189.04
Southeast	200.84	(17.42)	0.00	183.42
South Heighton	200.84	(17.42)	0.00	183.42
Streat	200.84	(17.42)	0.00	183.42
Tarring Neville	200.84	(17.42)	0.00	183.42
Telscombe	200.84	(17.42)	20.55	203.97
Westmeston	200.84	(17.42)	0.00	183.42
Wivelsfield	200.84	(17.42)	0.00	183.42

COLLECTION FUND	2016/17 ACTUAL £'000	2017/18 BUDGET £'000	2018/19 BUDGET £'000
Income			
Council Tax	(64,711)	(66,945)	(72,003)
Non-Domestic Rates (Business Rates)	(24,861)	(26,256)	(26,545)
Contributions towards previous years non-domestic rates deficit:			
- Central Government	(800)	(693)	(390)
- Lewes District Council	(640)	(554)	(312)
- East Sussex County Council	(144)	(125)	(70)
- East Sussex Fire Authority	(16)	(14)	(8)
Total Income	(91,172)	(94,587)	(99,328)
Expenditure			
Council Tax Precepts:			
- East Sussex County Council	44,814	47,771	51,592
- Lewes District Council - District Precept	6,824	7,089	7,438
- Lewes District Council - Town and Parish Precepts	3,071	3,278	3,459
- Sussex Police Authority/Police and Crime Commissioner	5,331	5,594	6,144
- East Sussex Fire Authority	3,104	3,213	3,370
Impairment of Council Tax - allowance for uncollectables	214	-	-
Contributions towards previous years council tax surplus:			
- East Sussex County Council	771	1,206	599
- Lewes District Council	172	266	130
- Sussex Police Authority/Police and Crime Commissioner	92	144	70
- East Sussex Fire Authority	55	84	40
Council Tax Expenditure	64,448	68,645	72,842
Central Government share of Non-Domestic Rates income	12,917	12,268	12,107
Local Government shares of Non-Domestic Rates income:			
- Lewes District Council	10,334	9,814	9,686
- East Sussex County Council	2,325	2,208	2,179
- East Sussex Fire Authority	258	245	242
Impairment of Non-Domestic Rates:			
- allowance for uncollectable sums	184	-	263
- provision for appeals	(100)	1,590	1,934
General Fund payment for collecting Non-Domestic Rates	131	131	134
Non-Domestic Rates Expenditure	26,049	26,256	26,545
Total Expenditure	90,497	94,901	99,387
(Surplus)/Deficit for the year	(675)	314	59
Movement on Balances - Council Tax			
Balance at 1 April	(1,529)	(1,700)	(839)
(Surplus)/Deficit for the year	(263)	1,700	839
Balance at 31 March	(1,792)	0	0
Movement on Balances - Non-Domestic Rates			
Balance at 1 April	2,010	1,386	780
(Surplus)/Deficit for the year	(412)	(1,386)	(780)
Balance at 31 March	1,598	0	0

HOUSING REVENUE ACCOUNT - BUDGET SUMMARY	2016/17 ACTUAL £'000	2017/18 BUDGET £'000	2018/19 BUDGET £'000
Income			
Dwelling Rents	(14,785)	(14,766)	(14,520)
Non-Dwelling Rents	(427)	(458)	(452)
Charges for Services and Facilities	(1,211)	(1,231)	(1,237)
Contributions towards Expenditure	(183)	(200)	(204)
Total Income	(16,606)	(16,654)	(16,413)
Expenditure			
Repairs and Maintenance	4,873	4,892	4,400
Supervision and Management	1,596	1,708	1,702
Special Services	1,233	1,382	1,313
Rents, Rates, Taxes and Other Charges	175	177	173
Increase in Impairment of Debtors	(4)	68	50
Depreciation of Fixed Assets			
- Dwellings	4,512	4,530	4,794
- Other Assets	642	637	685
Amortisation of Intangible Assets	6	6	6
Debt Management Costs	40	47	47
Joint Transformation Programme (JTP) Efficiency Savings	-	-	(300)
Total Expenditure	13,073	13,447	12,870
Net Cost of HRA Services	(3,533)	(3,207)	(3,543)
HRA share of Corporate and Democratic Core	776	576	576
Net Operating Cost of HRA Services	(2,757)	(2,631)	(2,967)
Capital Financing and Interest Charges			
Interest Payable	1,839	1,855	1,866
Interest Receivable	(32)	(27)	(45)
Amortised Premiums and (Discounts)	(3)	(3)	-
Reversal of Depreciation and Amortisation	(5,160)	(5,173)	(5,485)
Transfer to Major Repairs Reserve	5,160	5,173	5,485
Repayment of Internal Borrowing	807	807	1,146
Total Capital Financing and Interest Charges	2,611	2,631	2,967
(Surplus)/Deficit for the year	(146)	0	0
Working Balance at 1 April	(2,726)	(2,836)	(2,945)
(Surplus) or Deficit for the year	(146)	0	0
Working Balance at 31 March	(2,872)	(2,836)	(2,945)
Allocation of Working Balance:			
- General Working Balance	(1,500)	(1,500)	(1,500)
- Special Projects	(1,097)	(1,061)	(1,170)
- Self Insurance	(275)	(275)	(275)
Working Balance at 31 March	(2,872)	(2,836)	(2,945)

CAPITAL PROGRAMME 2018/19 TO 2020/21	2018/19 £'000	2019/20 £'000	2020/21 £'000	Total £'000
Housing Revenue Account Investment				
New Dwellings	200	200	200	600
Improvements to Existing Stock	4,352	4,350	4,350	13,052
Other Improvements:				
- adaptations for disabled tenants	415	415	415	1,245
- lift replacement	312	-	-	312
Recreation and Play Areas	50	50	50	150
Rooms in Roofs Conversions	165	165	165	495
Total Housing Revenue Account Investment	5,494	5,180	5,180	15,854
General Fund Housing Investment				
Mandatory Disabled Facilities Grants	920	920	920	2,760
Private Sector Housing Grants:	135	135	135	405
Total General Fund Housing Investment	1,055	1,055	1,055	3,165
Total Housing Investment	6,549	6,235	6,235	19,019
General Fund Service Investment				
LHIC/Aspiration Homes - loans to facilitate delivery	15,000	-	-	15,000
North Street Quarter	3,400	-	-	3,400
New Temporary Accommodation	2,200	-	-	2,200
Commercial Property acquisitions/developments	1,800	4,000	4,000	9,800
Asset Development - Newhaven	1,000	-	-	1,000
Asset Development - Seaford	1,300	-	-	1,300
Waste Collection Vehicles	156	1,594	227	1,977
Waste Collection Equipment	71	-	-	71
Air Quality Monitoring Station, Newhaven	80	-	-	80
Flood Protection Measures	136	136	136	408
Tree Survey Works	10	-	-	10
IT Block Allocation	150	150	150	450
Asset Management Block Allocation	250	250	250	750
Robinson Road Depot priority works	55	-	-	55
Parks, Pavilions etc. remedial works	50	50	50	150
Newhaven Fort - major repairs/improvements	50	50	50	150
Indoor Leisure Facilities - major repairs/improve	50	50	50	150
Newhaven Square – completion of fit out works	100	-	-	100
Total General Fund Non-Housing Investment	25,858	6,280	4,913	37,051
TOTAL CAPITAL INVESTMENT	32,407	12,515	11,148	56,070
Capital Investment Financed by:				
Borrowing	(200)	(200)	(200)	(600)
HRA Major Repairs Reserve	(5,294)	(4,980)	(4,980)	(15,254)
Total Housing Revenue Account Financing	(5,494)	(5,180)	(5,180)	(15,854)
Government Grant	(920)	(920)	(920)	(2,760)
Useable Capital Receipts	(135)	(135)	(135)	(405)
Total General Fund Housing Financing	(1,055)	(1,055)	(1,055)	(3,165)
Borrowing	(24,700)	(4,000)	(4,000)	(32,700)
General Fund Reserves	(1,022)	(2,144)	(777)	(3,943)
Capital Expenditure Financed from Revenue	(136)	(136)	(136)	(408)
Total General Fund Non-Housing Financing	(25,858)	(6,280)	(4,913)	(37,051)
TOTAL CAPITAL FINANCING	(32,407)	(12,515)	(11,148)	(56,070)

STATEMENT OF GENERAL FUND RESERVES	Balance at 1 April 2018 £'000	Transfers to reserves £'000	Transfers from reserves		Balance at 31 March 2019 £'000
			for revenue expenditure £'000	for capital expenditure £'000	
Strategic Change	(1,456)	(874)	593	0	(1,737)
Asset Maintenance	(1,602)	(283)	10	645	(1,230)
Vehicle and Equipment Replacement	(1,520)	(320)	0	377	(1,463)
Economic Regeneration	(208)	(373)	0	0	(581)
Revenue Grants and Contributions	(133)	0	0	0	(133)
Unallocated	(2,062)	0	0	0	(2,062)
TOTAL GENERAL FUND RESERVES	(6,981)	(1,850)	603	1,022	(7,206)

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