

Newhaven Town Deal Board

Minutes of Board Meeting

Thursday 13th August 2020

9:00 – 10:30am via MS Teams

Attendees

- **Chair:** Chris Ketley (CK), Knill James LLP
- **Towns Coordinator for Newhaven:**
 - Rebecca Collings (RCol), Nichols Group
- **Lewes District Council:**
 - Cllr James MacCleary (JM)
 - Ian Fitzpatrick (IF), Deputy Chief Executive and Director of Regeneration and Planning
 - Peter Sharp (PSha), Head of Regeneration
- **East Sussex County Council:**
 - Ed Sheath (ES), Assistant Director - Economy
- **Newhaven Town Council:**
 - Cllr Graham Amy (GA), Mayor of Newhaven
 - Susie Mullins (SM), Head of Strategic Development
- **Members of Houses of Parliament and Lords:**
 - Maria Caulfield MP (MC)
 - Baroness Janet Whitaker (JW)
- **Department of Business, Energy & Industrial Strategy:**
 - Louis Mayhew (LW), Cities and Local Growth Unit
- **Local Enterprise Partnerships:**
 - Graham Peters (GP), Chair, Team East Sussex (SELEP)
 - Adam Bryan (AB), Chief Executive, SELEP
- **NHS East Sussex Clinical Commissioning Group**
 - Keith Hoare (KH), Senior Manager Primary Care Network Delivery
- **Newhaven Enterprise Zone:**
 - Corinne Day (CD), Programme Director
- **Community and Business Representatives:**
 - Dan Shelley (DShe), East Sussex College Group
 - Duncan Kerr (DK), Wave Leisure
 - Penny Shimmin (PS), Sussex Community Development Association
 - Chris Rasmussen (CR), Jasfic Ltd
 - Dave Collins-Williams (DCW), Newhaven Port & Properties
 - Dick Shone (DSho), Boutique Modern
 - Martin Harris (MH), Brighton & Hove Buses

Secretariat (provided by Lewes District Council):

- Lisa Rawlinson (LR), Strategy & Partnerships Lead for Growth & Prosperity
- Guy McQueen (GM), Regeneration Project Manager

Apologies

- Cllr Zoe Nicholson, Lewes District Council

- Max Woodford, Greater Brighton Economic Board
- Mike Shorer, Newhaven Chamber of Commerce
- James Harris, East Sussex County Council
- Captain Francois Jean, Newhaven Port & Properties
- Nigel Stewardson, Cities and Local Growth Unit

Agenda Item		Action
1.0	<p>Welcome, Introductions & Apologies</p> <p>New board members introduced:</p> <ul style="list-style-type: none"> • Keith Hoare, The Havens CCG / NHS Commissioners • Martin Harris, Brighton & Hove Buses <p>CK acknowledged fire which took place at Brightwells (8/8/20). Thankful for council/NEZ support. Significant impact, including neighbouring businesses. Brightwells resilient, stock lost but remain buoyant over company prospects.</p>	
2.0	<p>Minutes of Last Meeting</p> <p>Minutes from 22/07/20 approved by all.</p>	
3.0	<p>Developing Our Vision</p> <p>LR, PSha, RCol & LM co-presented overview of TIP section 1 requirements, visioning work and current documents produced, as well as lessons learnt from First Cohort TIP submissions:</p> <ul style="list-style-type: none"> • Feedback from delivery partner; strong Vision in place (distinctive for Newhaven) from existing strategies but need to refine for the purposes of the TIP. • The funding process is non-competitive and the delivery partner will assist throughout. Collaboration is encouraged. • There is a need to focus on the golden thread and a clear logic chain through theory of change methodology. There must also be due regard to clean growth principles and wider strategic links (reiteration of Vision and Strategy guidance) • TIPs must keep to the word limit (10,000 words) and Towns should state clearly how much funding they are asking for (up to £25m). • Members asked for feedback on proposed key themes for TIP (listed below) & must-win battles: <ol style="list-style-type: none"> 1. A thriving and vital southern gateway for the UK 2. Re-imagining our town centre 	

	and circulated for further comment. Detail of Vision (discussed during Visioning Workshop) will also be circulated.	for further consideration
4.0	<p>Railway Quay – initial progress update</p> <p>PSha updated Board on Railway Quay project progress:</p> <ul style="list-style-type: none"> • Newhaven is being offered up to £500k for capital projects that can be delivered by March 2021 to support immediate challenges • Board members completed poll to decide which proposed project should be taken forward – 80% of Board made Railway Quay their first choice • LDC Regeneration and Commercial Business now working together to produce business plan and progress ahead of funding • Indicative plan shared with Board on screen • Next steps: <ul style="list-style-type: none"> ○ Letter to Government submitted 12/8/20 ○ Planning application submission expected by early October ○ Start on site scheduled for January 2021 ○ Completion by March 2021 ○ Anticipated to open Easter 2021 • KH sees opportunity for joint working with local health care provision, relevance of Cycling and Walking Investment Strategy and Tackling Obesity Strategy. GPs and local health services will effectively be able to prescribe cycling to improve health and well-being. Funding unclear at this point but opportunity to work with local GPs practices. • MC supportive of Railway Quay. A quick win and highly-visible site which will be encouraging for residents and shows intent • JM has asked for local Councillors to be involved with due regard to short time frames. There needs to be careful thought to ensure publicity is well received by residents and the potential for further investment through Town Deal is clearly expressed • LM advised that funding for accelerated projects would be provided in September • PS highlighted existing bicycle refurbishment and recycling services being provided on Denton Island by SCDA which provide great linkages. As well as the opportunities for GP involvement, SCDA are also delivering ESCC funded 'Making it Happen' scheme in Newhaven which is designed to improve well-being and reduce health inequalities through community-centred and asset-based approaches http://sussexcommunity.org.uk/community-support/ 	Action: PSha to share letter submitted to Government

	<ul style="list-style-type: none"> IF has had positive discussions with private and public sector and emphasised importance of linking with aspirations of SDNP ambition to assist green regeneration in particular with cycling part of this. 	
5.0	<p>Next Steps & Date of Next Meeting</p> <ul style="list-style-type: none"> Draft Vision will be developed, incorporating Board comments Pro forma will be sent to Members in order for potential projects to be put forward A shortlist of proposals will be presented for Board discussion RCol will be on hand to assist with pro forma and general process for assessing potential projects Evidence base will be further developed PSha suggested that next meeting be held 17/9/20 at 9am. Date agreed by Board. 	<p>Action: PSha/LR to circulate pro forma</p> <p>Action: All to submit project pro formas by 28th August</p>
6.0	<p>Any Other Business</p> <p>LM confirmed that the fund is 90% capital. As a general rule, towns are asked to ensure that their funding bids concentrate capital spend on tangible assets. In some towns, there may be a particular need for a small amount of revenue funding – perhaps to support implementation of a capital project. However, this will need to be fully evidenced and will be the exception.</p> <p>MC has been approached by Brixham Trawler Agents Ltd. who are looking at a potential site in Newhaven. DCW agreed to meet with MC to discuss given sensitive nature of fishing operations/resource in Newhaven. CD & PSha will also assist as required from economic development perspective.</p> <p>SM highlighted emerging Energy Masterplan created following Newhaven Town Council's successful funding bid to Government's Heat Network Distribution Unit.</p> <p>In closing, CK thanked everybody for their time in attending and providing diligent, valuable input.</p>	<p>Action: DCW & MC to meet re: Brixham Trawlers</p> <p>Action: SM to share Phase 1 report and GMQ to circulate to Board.</p>