

Date Provided: 17 August 2021

## Title: Courier Service

Ref: FOI 14266

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### Information Request

I am writing to you to request information under the Freedom of Information Act 2000

Please send me details for the period 2020-2021 on the following:

- a) The total value of the courier service contracts that were outsourced
- b) The name of your primary courier supplier
- c) The value of your primary supplier's contract
- d) The expiry date of that contract
- e) The total cost of the courier services that were not outsourced but managed in-house?
- f) The number of staff employed in managing the in-house contracts
- g) The number of vehicles either owned or leased to meet the in-house courier requirement

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### Response by Lewes District Council

- a) The total value of the courier service contracts that were outsourced  
**Nothing Outsourced**
- b) The name of your primary courier supplier **N/A**
- c) The value of your primary supplier's contract **N/A**
- d) The expiry date of that contract **N/A**
- e) The total cost of the courier services that were not outsourced but managed in-house? **0.5 FTE staff for both LDC & EBC + % of Team Leader Role for management Total cost approx. £11,042.00**

f) The number of staff employed in managing the in-house contracts  
**0.25% FTE Team Leader Role**

g) The number of vehicles either owned or leased to meet the in-house courier requirement **1 vehicle owned by LDC**